



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

August 21, 2024
10:00 AM – 1:00 PM

A) Pledge of Allegiance

B) Roll Call – 10:00 AM

Present: Mattusch, Domurat, Zemke, Slater-Carter
Commissioner Chang Kiraly enters the meeting at 10:02 AM

C) Public Comments/Questions

D) Commissioner Comments

E) Activity Reports

- a. General Manager,
- b. Operations,
- c. Administration and Finance

F) Consent

Consent Item 8 Pulled by Commissioner Chang Kiraly
Approve Item Consent Items 1 – 7
(Chang Kiraly/Slater-Carter)
All in favor

1. Bills and Claims (van Hoff)

Accept Pre-Approved Items in the amount of \$225,455.50 for July. Approve \$500,000 in Pre-Approved Items for September 2024.

2. **Minutes – Regular Board Meeting for July 17, 2024 (Hadden)**
Approve Minutes of the July 17, 2024 Regular Board Meeting
3. **Monthly Capital Projects Update (Moren)**
Information only
4. **Fourth Quarter – Fiscal Year 2024 (Q4-24) Investment Report (van Hoff)**
Information only
5. **Fourth Quarter – Fiscal Year 2023/24 (Q4-24) Rent Report (van Hoff)**
Information only
6. **Fourth Quarter – Fiscal Year 2023/24 (Q4-24) Financial Spending Authority (van Hoff)**
Information only
7. **Conflict of Interest Policy 2.1.5 (van Hoff)**
Approve policy update as reflected in the attached draft for the San Mateo County Harbor District Policy 2.1.5: Conflict of Interest Policy

Item 8 pulled from Consent, moved to Discussion.

G) Discussion

1. **San Mateo County Local Agency Formation Committee Information Request (Pruett)**
Receive, comment and approve draft responsive letter to the July 29, 2024 letter from the San Mateo Local Agency Formation Committee.

Changes were made and letter was sent.
2. **MOU with Coastside Fire Protection District (Pruett)**
Authorize the General Manager to execute a Memorandum of Understanding (MOU) with the Coastside Fire Protection District. Any associated cost incurred will be mutually agreed upon by both agencies.

(Chang Kiraly/Zemke)
All in favor
3. **Ocean Science Center Committee Report (Domurat/Slater-Carter)**
Information only
4. **Oyster Point Standing Committee Report (Zemke/Chang Kiraly)**
Information only
5. **Pillar Point Retail Center Ad Hoc Committee Report (Mattusch/Slater-Carter)**

Receive report and comment.

6. **Search and Rescue Committee Report (Mattusch/Chang Kiraly)**

Receive report and comment.

8. **Surfers Beach – Project Update and Prospective Schedule (Moren)**

Information only

This Item was moved from Consent.

H) Future Agenda Items

Add a discussion Item on the finance of Oyster Point Marina's 40,000 square foot space.

(Chang Kiraly/Zemke)

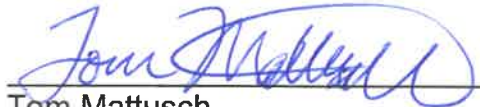
All in Favor

I) Adjourn – 11:57 AM

Approved at the September 18, 2024 Meeting



Melanie Hadden
Deputy Secretary to the Board



Tom Mattusch
President