



Item 4 Finance Committee Draft

Staff Report

TO: Board of Harbor Commissioners

FROM: Rachele Modena, Assistant Director of Administrative Services

THRU: James B. Pruet, General Manager

DATE: March 19, 2025

SUBJECT: Consider Increase to Rates and Fees Effective July 1, 2025

Recommendation/Motion:

Motion: Initiate proceedings to increase rates and fees (not previously amended) to reflect an increase of 2.8% and direct staff to notice a public meeting to consider adopting the increase to be held at the next regularly scheduled Harbor Commission meeting on April 16, 2025.

The 2024 calendar year average CPI increased by 2.8% (2022 Consumer Price Index (CPI) for San Francisco- Oakland- Hayward All Urban Consumers (Index 1982-1984=100) https://data.bls.gov/timeseries/CUURS49BSA0&output_view=pct_12mths)

Policy Implications:

Harbors and Navigation Code 6079 states that “the board shall by ordinance fix the rate of wharfage charges and other charges which are appropriate for the use of any of the Facilities owned and constructed, or services furnished or provided by the District.”

The District’s Code of Ordinances Section 5.15.010 Rates and Fees-Generally states “The Board of Harbor Commissioners shall from time to time establish by resolution of the Board a rates and fees schedule applicable to each class or type of lease, license, business operation or commercial activity conducted in, or on or from the property of the District.”

Fiscal Implications/Budget Status:

In the event that rates and fees are approved to increase by 2.8% it is estimated that Operating revenues will increase by \$88,000 in FY 2025/26.

Alternatives:

Approve increase in rates and fees by a different percentage increase or leave rates and fees as is.

Background/Overview:

The Harbor Commission approved changes to the rates and fees Schedule on June 21, 2017 for Fiscal Year (FY) 2017/18. The Harbor Commission also approved increasing rates and fees by the CPI in all subsequent years.

The majority of the rates and fees on the proposed attached schedules represent an increase by 2.8% which is the annual average CPI increase for calendar year ended December 31, 2024.

Attachments:

- 1) [Proposed Rates and Fees Schedule - Pillar Point Harbor](#)
- 2) [Proposed Rates and Fees Schedule - Oyster Point Marina](#)
- 3) [Proposed Event Policy Fee Schedule](#)
- 4) [Draft Resolution 25-05](#)