



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

April 17, 2024
10:00 AM – 1:00 PM

A) Pledge of Allegiance – 10:00 AM

B) Roll Call

All Commissioners Present

C) Public Comments/Questions

D) Commissioner Comments

E) Activity Reports

- a. General Manager,
- b. Operations,
- c. Administration and Finance

F) Consent

Approve Items 1 – 5
(Chang Kiraly/Zemke)
All in favor

1. Bills and Claims (van Hoff)

Accept Pre-Approved Items in the amount of \$223,009.40 for March. Approve a total of \$683.06 for payments to General Manager James Pruet for reimbursable mileage/travel expenses. Approve \$750,000 in Pre-Approved Items for May 2024 (May will have 3 AP runs).

2. Minutes – Regular Board Meeting for March 20, 2024 (Hadden)

Recommendation: Approve Minutes of the March 20, 2024 Regular Board Meeting

3. **Minutes – Special Board Meeting for March 20, 2024 (Hadden)**
Approve Minutes of the March 20, 2024 Special Board Meeting
4. **Monthly Capital Project Update (Moren)**
Information only
5. **Third Quarter – Fiscal Year 2024 (Q3-24) Investment Report (van Hoff)**
Information only

G) Discussion

1. **Presentation on Investments by California Cooperative Liquid Assets Securities System (CLASS)**
Presentation only
2. **Consider Increase to Rates and Fees Effective July 1, 2024 (van Hoff)**
Initiate proceedings to increase rates and fees (not previously amended) to reflect an increase of 3.7% and direct staff to notice a public meeting to consider adopting the increase to be held at the next regularly scheduled Harbor Commission meeting on May 15, 2024.
3. **Preliminary FY2024/2025 Budget (Modena)**
Adopt Resolution 24-09 approving the Preliminary Budget Fiscal Year (FY) 2024/25 Operating Budget and Five-Year Capital Improvement Program.

(Chang Kiraly/Slater-Carter)
All in favor
4. **General Contractor Bid Consideration (Moren)**
Adopt Resolution 24-07 authorizing the General Manager to enter into an Agreement with the lowest bidding, qualified and licensed General Contractor firm, EVRA Construction Inc. to assist the District with small projects. Including smaller construction projects up to \$50,000, and authorize the General Manager to issue individual work directives for job episodes of up to a total of \$200,000 in a fiscal year (July 1-June 30).

(Kiraly/Domurat)
All in favor
5. **Ocean Science Center Ad Hoc Committee Report (Modena)**
Information only
6. **Bench Recognition Committee Report (Modena)**
Information only

7. Call for Nominations: Special District Selection Committee Mail Ballot to Elect Regular Special District Member on San Mateo LAFCo Pursuant to Government Code Section 56332 (Mattusch)

Nominate a Harbor Commissioner for the LAFCo independent special district Regular Member position with term ending May 2028 and authorize the General Manager to sign and transmit the election ballot via email.

Nominate Virginia Chang Kiraly

H) Closed Session

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Parcel 047-263-010 Half Moon Bay, 94019

Agency Negotiators: James Pruet, Julie van Hoff

Negotiating Parties: Pillar Point Harbor, LLC

Under Negotiators: price and terms of payment

No reportable action.

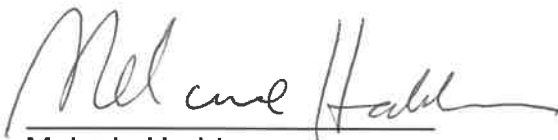
Motion to add 5 more minutes to this Board Meeting.

I) Future Agenda Items

Add an Ad hoc Committee to discuss Artificial Reefs and raise public awareness.
Adopt a Resolution opposing initiative 1935 on the May 15, 2024 Board Meeting.

J) Adjourn – 1:05 PM

Approved by the Board on May 15, 2024



Melanie Hadden
Board Secretary



Tom Mattusch
President