



# San Mateo County Harbor District

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

## FINANCE COMMITTEE

### AGENDA

April 12, 2017 6:30 PM – 8:30 PM

San Mateo County Harbor District  
504 Avenue Alhambra, 2<sup>nd</sup> Floor, Conference Room  
El Granada, CA 94018

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

#### A. Housekeeping Items

1. Approval notes of September 30, 2016 Finance Committee meeting
  - a. Clarification of Recommendation Regarding Staff Reporting on Terms and Conditions Statewide
2. Approval notes of February 8
3. Approve Notes Of March 13 Noon Closed Session
4. Approve Notes of March 13 6:30 Meeting
5. Selection of Committee Chair

#### B. Commission Requested Items

- a. Finance Committee Scope Recommendations to Commission

#### C. Committee Items:

1. Program Statements for Capital Improvements
2. Status of Audit
  - A. Finance Committee Agenda's and Minutes
3. Outline of Budget Process and Time Table
  - A. Historical operating results with major sectors results for revenue and Time table
  - B. Invested Capital and sources of that Capital
4. Legal Service fee Report –follow up.

- A. Overview of Legal Fees
- B. Consideration of Dir Admin. Services e-mail regarding higher than expected legal fees
- 5. Lease Enforcement and Audit
- 6. Transparent Reporting of Fees
- 7. Update on Executive Search for Director of Administration

**D. Staff Items**

**E.**

- 1. Preliminary Budget

Agenda posted as required:  
April 7, 2017 at 5:00 PM



Debbie Gehret  
Deputy Secretary

CANCELLED