



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

April 20, 2022

1:00 PM – 5:00 PM

San Mateo County Harbor District

A) Roll Call – 1:00 PM

All Commissioners Present

Item 15 moved to the beginning of meeting. Item presented by Commissioner Chang Kiraly.

- 15. National Poetry Month Proclamation (Reyering)**
Proclamation declaring April National Poetry Month

B) Public Comments/Questions

C) Consent

Item 6 pulled by Commissioner Larenas
Motion: Approve consent Items 1- 5.
(Chang Kiraly/Zemke)
All in favor.

- 1. Bills and Claims (Chan)**
Recommendation: Accept Pre-Approved Items in the amount of \$196,517.80 for March. Approve \$500,000 in Pre-Approved Items for May 2022.
- 2. Minutes – Regular Meeting Minutes (Hadden)**
Recommendation: Approve Minutes of the Regular Meeting of March 16, 2022
- 3. Minutes – Special Meeting Minutes (Hadden)**
Recommendation: Approve Minutes of the Special Meeting of April 8, 2022
- 4. Monthly Capital Project Update (Moren)**
Information only

5. Third Quarter – Fiscal Year 2022 (A3-22) Investment Report (van Hoff)
Information only

Item 6 Moved to Discussion

D) Discussion

7. San Mateo County Harbor District 2022 Master Plan (Pruett)

Motion: The Master Plan dated March 2022 is approved and adopted by the San Mateo County Harbor District and further, the General Manager is directed to consider the approved Master Plan in the 2022/2023 Budget development.

Motion: Call for the question

(Chang Kiraly)

Ayes: Reyering, Zemke, Mattusch, Chang Kiraly

Nays: Larenas

(Mattusch/Chang Kiraly)

Ayes: Reyering, Zemke, Mattusch, Chang Kiraly

Nays: Larenas

8. Vessel Relocation Emergency Expenditure Authorization Pillar Point Harbor (Moren)

Motion: Retroactively authorize an emergency expenditure of \$28,510 by the General Manager to relocate the 94' tug vessel "Caleb" from the Pillar Point Harbor Work Dock to anchorage in the outer harbor.

(Mattusch/Chang Kiraly)

All in favor.

9. Pillar Point Harbor West Trail Living Shoreline Project Update and Construction Change Order/Quantity Overruns Consideration (Moren)

Motion: Approve the West Trail Living Shoreline Project construction Change Order and Quantity Overruns totaling \$58,578.06 above the previously approved project total cost of \$2,335,672.66.

Call for the Question

(Chang Kiraly)

All in favor.

(Chang Kiraly/Zemke)

All in favor.

10. AT&T Redundant Internet Services Installation at District Office (Zuroski)

Motion: To establish redundant internet connection to support connectivity, public access, and employee productivity, approve procurement of equipment and labor in the amount of \$53,232.55, to install an AT&T fiberoptic cable and associated equipment at the Harbor District Office located at 504 Avenue

Alhambra, and further, authorize the General Manager to execute the associated work order.
(Chang Kiraly/Zemke)
All in favor.

11. Preliminary Budget- Fiscal Year 2022/23 Operating Budget and Five-Year Capital Improvement Program; Adopt Resolution No. 22-11 (van Hoff)

Motion: Adopt Resolution No. 22-11 approving the Preliminary Budget- Fiscal Year (FY) 2022/23 Operating Budget and Five-Year Capital Improvement Program as presented.
(Mattusch/Chang Kiraly)
All in favor.

12. Oyster Point Marina SMCHD Liaison Committee Report – Capital Improvement Projects (Mattusch/Zemke)

Information Only

13. Oyster Point Marina Joint Liaison Committee Report (Mattusch/Zemke)

Information Only

14. Human Relations Committee Assignments (Reyering)

Commissioner Mattusch
Commissioner Chang Kiraly

Item 15 Moved to the beginning of the Agenda

6. DBA KN Properties; Approve Assignment to Harbor Fuel Dock LLC, DBA Harbor Fuel Dock (van Hoff)

Motion: Approve a request by Keet Nerhan, DBA KN Properties ("Lessee") to assign its lease with the District (the "Lease") to Harbor Fuel Dock LLC, DBA Harbor Fuel Dock and authorize General Manager to execute the Consent to Assignment of Lease.

(Chang Kiraly/Zemke)
All in favor

16. Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e).

Motion: Adopt Resolution No. 22-10 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

(Chang Kiraly/Reyering)
All in favor

E) Commissioner Comments

F) Future Agenda Items

**G) March Activity Reports General Manager, Operations,
Administration**
Information only

H) Adjourn – 3:04 PM
All in favor.

Approved at the May 25th, 2022 Special Meeting of the Board.



Melanie Hadden
Board Secretary

Nancy Reyerling
President