



Board of Harbor
Commissioners

Tom Mattusch, President
Virginia Chang Kiraly Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed,
financially sound and environmentally pleasant marinas.”

MEETING MINUTES

June 15, 2016
6:30 PM

Municipal Services Building
33 Arroyo Drive, South San Francisco, CA 94080

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A.) Roll Call – Commissioners Mattusch and Brennan absent.

B.) Public Comments/Questions - None

C.) Commissioner Comments – Chang Kiraly

Commissioner Chang Kiraly comments about an email related to overnight fees charged at Oyster Point Marina Yacht Club. Asked the General Manager if there was any update. No Update.

D.) Consent Calendar

- 1 TITLE: Bills and Claims in the Amount of \$481, 024.77
- 2 TITLE: Minutes of Special Meeting May 4, 2016
- 3 TITLE: McCoy Security Services

Action: Motion by Bernardo and second by Parravano to approve Consent Agenda Items 1, 2 and 3.
Ayes: Bernardo, Chang Kiraly, Parravano

E) Discussion

- 4 TITLE:** **Prop SF Private Ferry Service at Oyster Point Marina and Park: Commercial Services Activity Permit**
Staff and the applicant answered questions posed by the Board of Commissioners.
Action: Motion by Bernardo/Parravano to approve Prop SF LLC Private Ferry Service at Oyster Point Marina and Park, request to receive a reduced fee for Commercial Activity Permit for one year, and authorize the General Manager to sign the Commercial Service Activity Permit along with any/all related or necessary documents.
Ayes: Bernardo, Chang Kiraly, Parravano
- 5 TITLE:** **Adopt Final Budget**
Action: Motion by Parravano/Bernardo to adopt the Final Budget for 2016-2017 and approve Resolution 19-16
Ayes: Bernardo, Chang Kiraly, Parravano
- 6 TITLE:** **Vehicle Purchase**
Action: Motion by Parravano/Bernardo to approve the purchase of two new trucks and authorize the General Manager to enter into any necessary agreement with James Ford of Half Moon Bay.
Ayes: Bernardo, Chang Kiraly, Parravano
- 7 TITLE** **Exempt Employees Salary Schedule**
Action: Motion by Bernardo/Parravano to adjust salary schedule for Director of Administrative Services and Director of Operations.
Ayes: Bernardo, Chang Kiraly, Parravano
- 8 TITLE** **Discussion and possible action regarding flawed harassment, retaliation, and discrimination investigations conducted by San Mateo County Harbor District. (Commissioner Brennan)**
Action: Motion Bernardo/Parravano - The investigations conducted by the San Mateo County Harbor District are not flawed and this item not be brought back to the Board.

F) Staff Reports

Administration and Finance

- 9 General Manager – McGrath
- 10 Interim Director of Administrative Services - Lazof
- 11 Interim Director of Operations – Murphy
- 12 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper

G) Board of Harbor Commissioners

13 Committee Reports

H) Adjournment

The next scheduled meeting will be held on June 29, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 PM

Agenda Posted As Required:
June 10, 2016 at 2:00 PM



Melanie Hadden
Temporary Deputy Secretary



Tom Mattusch
President