



San Mateo County Harbor District

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

FINANCE COMMITTEE

AGENDA

May 1, 2017 6:30 PM – 8:30 PM

San Mateo County Harbor District
504 Avenue Alhambra, 2nd Floor, Conference Room
El Granada, CA 94018

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A. Housekeeping Items:

1. Review of Agenda
2. Approve Notes of September 30, 2016 Finance Committee meeting
 - A. Clarification of Recommendation Regarding Staff Reporting on Terms and Conditions Statewide
3. Approval Notes of February 8
4. Approve Notes of March 13 Noon Closed Session
5. Approve Notes of March 13 6:30 Meeting
6. Selection of Committee Chair
7. Next Agenda

B. Commission Requested Items:

- A. Finance Committee Scope Recommendations to Commission

C. Committee Items:

1. Program Statements for Capital Improvements
2. Status of Audit
 - A. Finance Committee Agendas and Minutes

3. Outline of Budget Process and Time Table
 - A. Historical operating results with major sectors results for revenue and Time table
 - B. Invested Capital and sources of that Capital
4. Legal Service Fee Report –follow up.
 - A. Overview of Legal Fees
 - B. Consideration of Dir Admin. Services e-mail regarding higher than expected legal fees
5. Lease Enforcement and Audit
6. Transparent Reporting of Fees
7. Update on Executive Search for Director of Administration
8. Financial Analysis City-Harbor Proposed JPA Terms From 4-17-17 Study Session

D. Staff Items:

- 1 Preliminary Budget
 - A. Additional Graphs
 - B. Input on explanation of terms
 - C. Questions on budget contents

Agenda posted as required:
April 28, 2017 at 5:00 PM


Debbie Gehret
Deputy Secretary