



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Nancy Reyerling, Vice President
Tom Mattusch, Treasurer
William Zemke, Secretary
Edmundo Larenas, Commissioner
James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

May 19, 2021

1:00 PM – 4:00 PM

San Mateo County Harbor District

A) Roll Call – 1:00 PM

Present: Chang Kiraly, Reyerling, Mattusch, Zemke
Absent: Larenas

B) 1. Public Comments/Questions

C) Consent

Motion: (Reyerling/Zemke) Approve Items 1 – 8
Ayes: Chang Kiraly, Reyerling, Mattusch, Zemke
Absent: Larenas

1. Bills and Claims (van Hoff/Chan)

- 1) Accept Pre-Approved Items in the amount of \$168,491.36 for April.
- 2) Approve \$750,000 in Pre-Approved Items for June 2021.

2. Minutes – Regular Meeting Minutes of April 21, 2021 (Hadden)

Approve Minutes of the Regular Board Meeting of April 21, 2021.

3. Third Quarter 2020/21 (Q3-21) Rent Report (van Hoff/Henthorne)

Information only.

4. Third Quarter 2020/21 (Q3-21) Financial Report Spending Authority (van Hoff/Henthorne)

Information only.

5. OPM Liaison Committee Update (Mattusch/Zemke)

For information only.

6. **Dredging/Sediment Management (Ad Hoc) Meeting Update (Mattusch/Zemke)**
For information only.
7. **CSDA General Manager Leadership Summit Pre-Approval (Pruett)**
Pre-approval for James Pruett to attend General Manager Leadership Summit being held on Sunday, June 27th, 2021 – Tuesday, June 29th, 2021 being held at Resort at Squaw Creek in Olympic Valley, California.
8. **Monthly Capital Projects Update (Moren)**
Receive and file.

D) Discussion

9. **Board Consideration of Installing Two Sea Valor Ring Buoy Life Saving Stations at PPH and Assisting SMC in Installing Two More at Mavericks Beach (Moren)**
Authorize staff to utilize District resources to; (i) obtain all necessary permitting and cover construction costs for installation of two Sea Valor life-saving stations at Pillar Point Harbor, one at each breakwater, (ii) lead permitting efforts and cover costs for the installation of two Sea Valor life-saving stations on San Mateo County Controlled property at Mavericks Beach.
Motion: (Reyering/Mattusch)
Ayes: Chang Kiraly, Reyering, Mattusch, Zemke
Absent: Larenas
10. **Pillar Point Harbor West Trail Shoreline Protection Project – IFB Construction Bid Consideration (Moren)**
Reject all bids received for the West Trail Shoreline Protection Project and re-solicit the Invitation for Bid more clearly defining project unique technical aspects and utilizing the Department of Industrial Relations pre-qualification process for contractors submitting bids.
Motion: (Mattusch/Reyering)
Ayes: Chang Kiraly, Reyering, Mattusch, Zemke
Absent: Larenas
11. **Johnson Pier Terminus Operational and Safety Plan (Pruett)**
Approve the Johnson Pier Terminus Operational and Safety Plan (as proposed) and the related form of “revocable license agreement with lease amendments” establishing terms for use of Johnson Pier for the operation of fish buying businesses by tenants of the District and authorize the General Manager to execute such agreements with any changes deemed necessary by the General Manager.
Motion: (Reyering/Mattusch)
Ayes: Chang Kiraly, Reyering, Mattusch, Zemke
Absent: Larenas

12. Vehicle Parking – Johnson Pier Safety (Pruett)

Direct staff to publish notice in a newspaper of general circulation within the District, for not less than 20 days prior to Ordinance Code amendment adoption, and place the Resolution to amend the District Parking Ordinance Code Section 3.35 for consideration on the agenda for the June 16, 2021 District Board Meeting.

Motion: (Zemke/Reyering)

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Absent: Larenas

13. Charges for Berthing Services – Consider a 5% Increase (van Hoff)

Commissioner Mattusch Recused himself

No Board Action

To discuss at Revenue and Income Ad Hoc Committee as soon as possible.

14. Charges for Commercial Activity Permits – Consider a 5% Increase (van Hoff)

Commissioner Mattusch Recused himself

No Board Action

To discuss at Revenue and Income Ad Hoc Committee as soon as possible.

15. Rates and Fees Schedule (except for berthing services and commercial activity permits) & Lease Terms – Consider a 5% Increase to be Effective July 1, 2021 (van Hoff)

Approve increasing Rates and Fees by 5% (except for berthing services and commercial activity permits which was separately considered) to be effective on July 1, 2021 and increase base lease payments according to lease terms by consumer price index increase of 5% (3.3% for 2019 and 1.7% for 2020).

Motion: (Mattusch/Reyering)

Ayes: Chang Kiraly, Reyering, Mattusch, Zemke

Absent: Larenas

16. Water Quality/TMDL (Ad Hoc) Committee Report: San Mateo Resource Conservation District Pillar Point Harbor Water Quality Update and Proposal for Continued Assistance for Board Consideration (Moren)

The Water Quality Ad hoc Committee recommends the full Board receive an updated presentation and consider a proposal for a not-to-exceed amount of \$170,000 for Fiscal Year 2021/2022 and 2022/2023 to fund the San Mateo Resource Conservation District for continued support and work associated with water quality projects, coordination with respect to TMDL regulations, education and outreach, technical assistance, and identification of unknown sources of contaminants.

Motion: (Chang Kiraly/Zemke)

Ayes: Chang Kiraly, Reyerling, Mattusch, Zemke
Absent: Larenas

3:59 PM Motion to extend meeting until 4:30 PM, All in favor
4:25 PM Motion to extend meeting until 4:45 PM, All in favor
4:40 PM Motion to extend meeting until 5:00 PM, All in favor

E) Commissioner Comments

F) Future Agenda Items

Commissioner Mattusch would like to add an Agenda Item in the future regarding re-establishing an RV Lot in Lot C at Pillar Point Harbor.

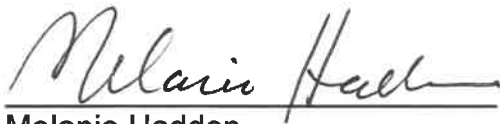
Motion: (Mattusch/Zemke)
Ayes: Chang Kiraly, Reyerling, Mattusch, Zemke
Absent: Larenas

G) April Activity Reports General Manager, Operations, Administration

H) Adjourn

Time: 4:54 PM

Approved by the Board on June 16, 2021



Melanie Hadden
Deputy Secretary



Virginia Chang Kiraly
President