



San Mateo County Harbor District

Notice of Intent to Terminate

Please submit this form via mail, email, or deliver in person to the Harbor Master's office.

Pillar Point Harbor
One Johnson Pier
Half Moon Bay, CA 94019
Email: billing@smharbor.com

Oyster Point Marina
95 Harbor Master Road
So. San Francisco, CA 94080
Email: billing@smharbor.com

Date: _____

Last Name: _____

First Name: _____

Account Number: _____

Vessel Name or CF Number: _____

In accordance with the San Mateo County Harbor District (District) Berth Rental Agreement, this letter is my thirty (30) day written notice of intent to vacate berth number _____ at Pillar Point Harbor/Oyster Point Marina on _____.

I understand that after this date, I will no longer have a monthly berth agreement with the District and I will be required to pay the daily transient rate if I choose to continue to use District services. I understand that one month of berth fees shall be due from the date of this letter regardless of termination day. I also understand that I will be responsible for any remaining charges that I have incurred until I have vacated the Harbor.

Signed: _____

Please apply my Security Deposit to the final month's berthing.

Please apply my Liveaboard Security Deposit to the final month's stay.

Please refund my Security Deposit to the following address: (less any outstanding fees owed)

Address: _____

City, State, Zip: _____

Refund checks are only issued once the vessel is removed from District property or, upon selling your vessel, once the buyer of your boat has been approved as a monthly slip-holder or removed the boat from District property. All refund checks should be received within four weeks of your final bill. If you do not receive a refund within that time, please call the Harbor Master's Office at PPH: (650) 726-4382 or OPM: (650) 952-0808.

Slip-holders staying less than 30 days are transients and may be denied the monthly berth rates.

Date Received:

Received By:

TT Entry: