



Board of Harbor Commissioners

Nancy Reyerling, President
Virginia Chang Kiraly, Vice President/Secretary
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Edmundo Larenas, Commissioner
James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

November 18, 2020

1:00 PM – 4:00 PM

San Mateo County Harbor District

A) Roll Call 1:03 PM

Present: Reyerling, Chang Kiraly, Mattusch
Absent: Brennan, Larenas

B) 1. Public Comments/Questions 2. Committee Updates - None

C) Consent

Item 1 pulled by Commissioner Mattusch

Motion: (Chang Kiraly/Mattusch) Approve Consent Items 2 – 7.

Ayes: Reyerling, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

2. Minutes – Regular Meeting October 21, 2020 (Hadden)

Recommendation: Approve Minutes of the Regular Board Meeting of October 21, 2020.

3. Replacement of Oyster Point Marina Entrance Navigation Aids Request for Proposal (Moren)

Recommendation: Pursuant to a publicly advertised Request for Proposal (RFP), Authorize the General Manager to enter into an Agreement with the preferred firm, Foth & Van Dyke and Associates, Inc., for design, engineering, permitting and construction support for the Replacement of Oyster Point Marina Entrance Navigation Aids Project for an amount not to exceed \$74,905.00, with a 10% contingency in the event there is a need for change orders due to unforeseen challenges and authorize the General Manager to issue change orders up to the contingency amount and Approve increase in Capital Expenditure Appropriations of \$82,395.50 to be funded by available working capital.

San Mateo County Harbor District – Regular Meeting Agenda – November 18, 2020

4. **First Quarter 2020/21 (Q1-21) Financial Report Spending Authority (van Hoff)**

For information only

5. **Quarterly Rent Report (Q1) (van Hoff)**

For information only

6. **Monthly Capital Projects Update (Moren)**

Receive and File

7. **California Division of Boating and Waterways (DBW) Surrendered and Abandoned Vessel Exchange (SAVE) Grant; Financial assistance for Demolition of Abandoned Vessels, Marine Debris and Vessel Turn-In Program (Moren)**

Recommendation: Adopt Resolution No. 20-15 to authorize acceptance and execution of a California Division of Boating and Waterways Surrendered and Abandoned Vessel Exchange Grant for \$150,000 and authorize the General Manager to expend DBW SAVE Grant monies for removal of abandoned vessels at Oyster Point Marina and Pillar Point Harbor.

D) Discussion

1. **Bills and Claims (van Hoff)**

Recommendation:

- 1) Accept Pre-Approved Items in the amount of \$217,411.31 for October.
- 2) Approve \$500,000 in Pre-Approved Items for December 2020.

Motion: (Chang Kiraly/Mattusch) Approve Consent Item 1.

8. **Pillar Point Harbor West Trail Living Shoreline Protection Project – Project Status Update and Proposal (Moren)**

Recommendation: Approve an increase in Capital Expenditure Appropriations of an amount not to exceed \$114,904 to cover anticipated additional soft costs for the GHD Team to continue efforts on the West Trail Living Shoreline Protection Project.

Motion: (Chang Kiraly/Reyering) As stated

Ayes: Reyering, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

9. **Oyster Point Marina East Dock Replacement Project Request for Proposal (Moren)**

Motion: (Mattusch/Chang Kiraly) East Dock Replacement Project, Alternative #2, Docks 12, 13, and 14 for an amount of \$488,000 with a 10% contingency in the event that there is a need for change orders due to unforeseen challenges and authorize the General Manager to issue change

orders up to the contingency amount and approve an increase in Capital Expenditure Appropriations of \$536,800 to be funded by available working capital.

Ayes: Reyering, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

10. Draft Response to the RWQCB Proposed TMDL Amendment to the Basin Plan and Supporting Staff Report - Pillar Point Harbor (Pruett)

Motion: Authorize the General Manager to sign the proposed response to the RWQCB as drafted and attached to this staff report.

Motion: (Mattusch/Chang Kiraly)

Ayes: Reyering, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

11. Employment Contract for General Manager (Reyering)

Recommendation: Approve Employment Agreement with James B. Pruett as General Manager and authorize Board President to execute.

Motion: (Chang Kiraly/Mattusch)

Ayes: Reyering, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

E) Closed Session 2:33 PM

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to paragraph 1 of subdivision (d) of Section 54956.9

Name of Case: McHenry Fisheries, Inc. dba Pillar Point Seafoods, Plaintiff, v. Three Captains Sea Products, Inc., Defendant; and Three Captains Sea Products, Inc., Cross-Complainant, v. McHenry Fisheries, Inc., San Mateo County Harbor District, Sabrina Brennan, Edmundo Larenas, Tom Mattusch, Virginia Chang Kiraly, and Nancy Reyering (in their capacities as Harbor Commissioners only), Cross-Defendants

3:35 PM

No reportable action.

F) Commissioner Comments – None

G) Future Agenda Items - None

H) October Activity Reports General Manager, Operations, Administration

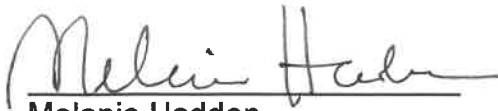
l) Adjourn 3:37 PM

Motion to Adjourn

Ayes: Reyerling, Chang Kiraly, Mattusch

Absent: Brennan, Larenas

Approved by the Board on December 16, 2020



Melanie Hadden
Deputy Secretary



Nancy Reyerling
President