



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

June 15, 2022

1:00 PM – 5:00 PM

San Mateo County Harbor District

A) Roll Call

Present: President Reyring, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

B) Public Comments/Questions

C) Consent

Motion: Approve All Consent Items

(Chang Kiraly/Zemke)

Ayes: Reyring, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

1. Bills and Claims (van Hoff)

Accept Pre-Approved Items in the amount of \$750,000 for May. Approve payment to SDRMA in the amount of \$104,586.21 for Workers Compensation Insurance. Approve \$500,00 in Pre-Approved Items for July of 2022.

2. Minutes – Special Board Meeting Minutes (Hadden)

Approve Minutes of the May 25, 2022 Special Board Meeting

3. Monthly Capital Project Update (Moren)

Information Only

4. Publicly Available Salary Schedules & Special Compensation (van Hoff)

Approve the Wage and Salary Schedule for Fiscal Year 2022/23 as presented.

5. Pillar Point Harbor Fire Hydrant Prevention Device Installation (Moren)

Information Only

6. San Mateo County Harbor District's 2022 Elections; Adopt Resolution No. 22-13 (Pruett)

Adopt Resolution No.22-13 calling for an election to be held on November 8, 2022 for the election of two members of the San Mateo County Board of Harbor Commissioners for Districts 2 and 3.

7. Authorize Increase in Temporary Staffing Services Contracts by \$200,000 (van Hoff)

Authorize the General Manager to execute service agreements with Robert Half/Accountemps/Officeteam (Robert Half), and other such agencies for temporary staffing needs as appropriate for a total not to exceed an additional \$200,000.

8. Commercial Activity Permit for Crabs Ahoy Charters, LLC to Charter the Small Passenger Vessel NEW CAPT PETE at Pillar Point Harbor (Pruett)

Approve the Commercial Activity Permit (CAP) for Crabs Ahoy Charters, LLC., (Permittee) to charter the NEW CAPT PETE for activities permitted by the Coast Guard's Certificate of Inspection at Pillar Point Harbor (PPH) until December 31, 2022 and authorize the General Manager to execute the Commercial Activity Permit as presented.

D) Discussion

9. Final Budget – Fiscal Year 2022/23 Operating Budget and Five-Year Capital Improvement Plan: Adopt Resolution No. 22-15 (van Hoff)

Adopt Resolution No. 22-15 approving the Final Budget Fiscal Year 2022/23 Operating Budget and Five-Year Capital Improvement Program.

(Chang Kiraly/Zemke)

Ayes: Reyring, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

10. Approve Rates and Fees Effective July 1, 2022 (van Hoff)

Approve increase in rates and fees (not previously amended) to reflect an increase of 3.2%.

(Zemke/Mattusch)

Ayes: Reyring, Zemke, Mattusch

Nays: Chang Kiraly

Absent: Larenas

11. Abandoned Vessel Update Tub Vessel Caleb (Moren)

Information Only

12. Confirm District CalOES Designated Agent (Moren)

Approve attached Universal Resolution (District Resolution No. 22-14), confirming the General Manager, James Pruet, as the District's CalOES Designated Agent, which is required to maintain the District's eligibility for all open and future disaster/grants declared by the Governor of California for up to three years following the date of approval.

(Chang Kiraly/Mattusch)

Ayes: Reyering, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

13. Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e).

Adopt Resolution No. 22-16 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

(Chang Kiraly/Zemke)

Ayes: Reyering, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

E) Closed Session

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 047-083-060 [Area 1, Johnson Pier, Pillar Point Harbor]

Agency Negotiators: Jim Pruet and Julie Van Hoff

Negotiating Parties: Morning Star Fisheries, LLC

Under Negotiation: price and terms of payment

Action: No reportable action. Moved to another meeting.

2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (one potential case)

Action: Direction to initiate an action has been given and that the action, the defendants and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry.

F) Commissioner Comments

G) Future Agenda Items

H) Activity Reports General Manager, Operations, Administration

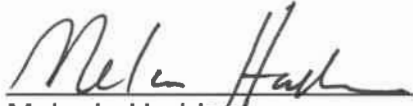
I) Adjourn

Time: 2:32 PM

Ayes: Reyerling, Zemke, Mattusch, Chang Kiraly

Absent: Larenas

Approved at the July 20th, 2022 at the Regular Board Meeting



Melanie Hadden
Deputy Secretary



Nancy Reyerling
President