



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**May 23, 2018
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

All Harbor District Commission regular meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

A). Roll Call

B). 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C). Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(Chan\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$391,975.40. Pre-Approve Bills and Claims not to exceed \$350,000.
2. **[Minutes – Special Meeting April 12, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of April 12, 2018.
3. **[Minutes – Special Meeting April 18, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of April 18, 2018.
4. **[Minutes – Regular Meeting April 18, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of April 18, 2018.
5. **[Minutes – Special Meeting May 2, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of May 2, 2018.
6. **[Minutes – Special Meeting May 2, 2018 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of May 2, 2018.
7. **[Third Quarter – Fiscal Year 2018 \(Q318\) Investment Report \(Pyle\)](#)**
Information only.
8. **[Third Quarter – Fiscal Year 2018 \(Q318\) Rent Report \(Pyle\)](#)**
Information only.
9. **[Third Quarter – Fiscal Year 2018 \(Q318\) Financial Report and Spending Authority \(Pyle\)](#)**
Information only.
10. **[Monthly Capital Projects Update \(Moren\)](#)**
Receive and file.

D). Discussion

11. **[Harassment, Discrimination and Retaliation Prevention Policy 6.2.5; Discussion and Potential Revision \(McGrath\)](#)**
Recommendation: Receive report; provide direction to staff.

12. Division of Boating and Waterways Grant Funding Agreement; Resolution No. 18-09 for the Pilot Surfers Beach Sand Replenishment Project (Moren)

Recommendation: Receive presentation; adopt Resolution No.18-09 approving receipt of \$800,000 grant award from DBW; authorize the General Manager to execute agreements as necessary.

13. FY 2019-2023 Five Year Capital Improvement Plan (Moren)

Recommendation: Receive report; recommend approval.

14. Staff and Organizational Change Recommendations (Pyle)

Recommendation: Receive report; recommend approval.

15. Discussion and Recommendations for Inclusion in Fiscal Year (FY) 2018/19 Final Budget (Pyle)

Recommendation: Receive report; provide direction to staff.

16. Commissioner Communications with District Counsel (McGrath)

Recommendation: Receive report; provide direction to staff.

17. Call for Nominations for Regular Independent Special District Member on San Mateo LAFCo (McGrath)

Policy: The Board may consider nomination of a member to the LAFCo Commission.

E). Discussion/Action on Pulled Consent Items (if any)

F). Future Agenda Items

**G). April Activity Reports: General Manager; Administration; Operations
Information only.**

H). Adjournment

The next Regular Meeting will be held on June 20, 2018 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
May 18, 2018 at 4:00 PM


Debbie Gehret
Deputy Secretary