



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

May 23, 2018

6:30 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

A). **Roll Call** – 6:45 PM – All Commissioners present.

B). **1. Public Comments/Questions**

- Brigid O’Farrell – comments regarding Districted elections. Would like to regular updates.

2. Commissioner Comments

- Commissioner Brennan – reported that after her recent attendance at the CSDA Legislative Days in Sacramento, surfing may become the State sport.

C). **Consent**

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

Items 1, 2, 4, 8, 10 pulled from Consent.

3. Minutes – Special Meeting April 18, 2018 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of April 18, 2018.

5. Minutes – Special Meeting May 2, 2018 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of May 2, 2018.

6. Minutes – Special Meeting May 2, 2018 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of May 2, 2018.

7. Third Quarter – Fiscal Year 2018 (Q318) Investment Report (Pyle)

Information only.

9. Third Quarter – Fiscal Year 2018 (Q318) Financial Report and Spending Authority (Pyle)

Information only.

Motion: (Brennan/Larenas) Approve Consent Items 3, 5, 6, 7, 9.

Ayes: All in favor

Motion passed.

D). Discussion

1. Bills and Claims (Chan)

Motion: (Mattusch/Bernardo) Approve Bills and Claims.

Ayes: All in favor

Motion passed.

11. Harassment, Discrimination and Retaliation Prevention Policy 6.2.5; Discussion and Potential Revision (McGrath)

Motion: (Larenas/Brennan) Table this item until the July 2018 meeting.

Ayes: All in favor

Motion passed.

12. Division of Boating and Waterways Grant Funding Agreement; Resolution No. 18-09 for the Pilot Surfers Beach Sand Replenishment Project (Moren)

Motion: (Mattusch/Bernardo) Approve and adopt Resolution No.18-09 approving receipt of \$800,000 grant award from DBW; authorize the General Manager to execute agreements as necessary.

Ayes: All in favor

Motion passed.

- ❖ 7:43 PM – Break
- ❖ 7:51 PM – Resume

13. FY 2019-2023 Five Year Capital Improvement Plan (Moren)

Public Comments:

- **Kathryn Slater Carter**– commented regarding the lighting.
- **John Ullom** – comments regarding the fuel dock at OPM.

Direction provided to staff.

- ❖ 9:07 PM – Break
- ❖ 9:10 PM - Resume

14. Staff and Organizational Change Recommendations (Pyle)

Motion: (Brennan/Larenas) Approve the recommended staffing and organization changes.

Ayes: All in favor

Motion passed.

- ❖ 9:20 PM – **Motion** (Brennan/Larenas) Extend Meeting to 9:45 PM.
- Ayes:** All in favor
- Motion passed.**

15. Discussion and Recommendations for Inclusion in Fiscal Year (FY) 2018/19 Final Budget (Pyle)

Receive report; direction provided to staff.

- ❖ 9:44 PM – **Motion** (Mattusch/Larenas) Extend Meeting by 5 minutes.
- Ayes:** All in favor
- Motion passed.**

16. Commissioner Communications with District Counsel (McGrath)

Motion (Chang Kiraly/Mattusch) Reverse the decision of January 7, 2015 and direct staff to create policy.

Ayes: Bernardo, Chang Kiraly, Mattusch

Nays: Brennan, Larenas

Motion passed.

❖ Items not heard~

2. Minutes – Special Meeting April 12, 2018 (Gehret)

Recommendation: Approve Minutes of the Special Meeting of April 12, 2018.

4. Minutes – Regular Meeting April 18, 2018 (Gehret)

Recommendation: Approve Minutes of the Regular Meeting of April 18, 2018.

8. Third Quarter – Fiscal Year 2018 (Q318) Rent Report (Pyle)

Information only.

10. Monthly Capital Projects Update (Moren)

Receive and file.

17. Call for Nominations for Regular Independent Special District Member on San Mateo LAFCo (McGrath)

Policy: The Board may consider nomination of a member to the LAFCo Commission.

E). Discussion/Action on Pulled Consent Items (if any)

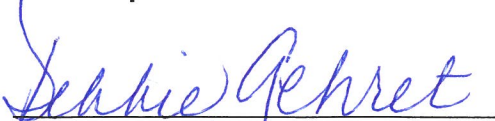
F). Future Agenda Items - None

G). April Activity Reports: General Manager; Administration; Operations

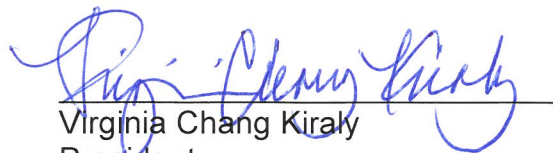
H). Adjournment 9:49 PM Motion: (Bernardo/Mattusch) Adjourn meeting.

Ayes: All in favor

Motion passed.



Debbie Gehret
Deputy Secretary



Virginia Chang Kiraly
President