



Oyster Point Marina Standing Committee Committee Report

TO: Board of Harbor Commissioners

FROM: Commissioner Bill Zemke, Chair
Commissioner Virginia Chang Kiraly

DATE: March 20, 2024

SUBJECT: Oyster Point Marina Standing Committee Report

On March 8, 2024, the San Mateo County Harbor District Oyster Point Marina Standing Committee met at the Harbor District Office. Commissioner Bill Zemke was designated as Chair.

Note: The 2018 Agreement between South San Francisco and the Harbor District for the management and operation of Oyster Point Marina requires that each party establish a standing committee. The members of the standing committee will serve as liaisons to the Joint Oyster Point Liaison Committee.

The first item of discussion concerned a mission statement. Working together, the committee members defined the mission statement of the Standing Committee as:

To ensure a clean, safe and environmentally friendly marina for public use and enjoyment that is welcoming, accessible, and financially sustainable.

The goals of the committee were also discussed. While maintaining a positive and collaborative relationship with City of South San Francisco:

- Review 2018 Agreement for opportunities to improve and increase collaboration in the management of Oyster Point Marina,
 - roles and responsibilities,
 - 40,000 sqft commercial building
 - dock replacement timelines,
 - joint maintenance responsibilities.
- Establish a plan to install fuel dock at Oyster Point Marina,
- Implement plan to address the flooding at the entrances of Docks 1-6, and 11,
- Identify funding source for dock replacement (Docks 1-6 and 12-14),
- Request update on the spit,
- Ensure boat ramp is usable in all tide conditions,

- Find short term fix to prevent passengers accessing Dock 8 do not walk through water during flooding episodes that affect both the entrance to Dock 8, as well as the access across the spit to Dock 8.
- Define roles and responsibilities with respect to protecting the pump house from flooding during foul weather, including the adjacent electrical panels and switches.

Meetings of the sub-committee will take place, at a minimum, once each quarter. The following is the initial meeting schedule:

- May 24, 2024 at 1 p.m.
- August 9, 2024 at 1 p.m.
- November 22, 2024 at 1 p.m.

In addition to the above meetings, the 2018 Agreement requires that the Joint Liaison Committee meet at least once per year. Based on direction provided by this sub-committee, staff will work with South San Francisco to hold the Joint Liaison Committee Meeting at some time following the May 24, 2024 meeting of the Harbor District Sub-committee.