



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

January 18, 2023

1:00 PM – 5:00 PM

San Mateo County Harbor District

A) Roll Call – 1:09 PM

All Commissioners Present

B) Public Comments/Questions

C) Commissioner Comments

D) December 2022 Activity Reports General Manager, Operations, Administration

E) Consent

Approve all Consent Items

(Chang Kiraly/Mattusch)

All in favor

1. Bills and Claims (van Hoff)

1. Accept Pre-Approved Items in the amount of \$385,758.13 for December.
2. Approve payment to Tyler Technologies in the amount of \$45,840.89 for annual software maintenance fees.
3. Approve \$500,000 in Pre-Approved Items for February 2023.

2. Minutes – Regular Board Meeting Minutes for December 21, 2022 (Hadden)

Approve Minutes of the December 21, 2022 Board Meeting

3. **Minutes – Special Board Meeting Minutes for January 4, 2023 (Hadden)**
Approve Minutes of the January 4, 2023 Special Board Meeting
4. **Budget Calendar (van Hoff)**
Set the 2023/2024 Budget Review and Development Cycle
5. **Second Quarter – Fiscal Year 2023 (Q2-23) Investment Report (van Hoff)**
Information only
6. **Monthly Capital Project Update (Moren)**
Information only
7. **Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e).**
Adopt Resolution No. 23-01 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

F) Discussion

8. Board Organization Item (Pruett)

Staff recommends this Commission elect a President to serve for CY2023, and that the newly elected President then call for nominations for, and the Board elect any remaining Officers of the Board.

Motion: Nominate Commissioner Zemke to serve as President of the Board of Commissioners until the first meeting of January 2024.

(Mattusch)

All in favor

Motion: Nominate Commissioner Mattusch to serve as Vice President of the Board of Commissioners until the first meeting of January 2024.

(Chang Kiraly)

All in favor

Motion: Nominate Commissioner Domurat to serve as Secretary of the Board of Commissioners until the first meeting of January 2024.

(Zemke)

All in favor

Motion: Nominate Commissioner Slater-Carter to serve as Treasurer of the Board of Commissioners until the first meeting of January 2024.

(Mattusch)

All in favor

Motion: Nominate Commissioner Chang Kiraly to serve as alternate, in the President's absence, to the LAFCo Independent Special Districts' Selection Committee (ISDSC) (Zemke)
All in favor

William Zemke	President
Tom Mattusch	Vice President
George Domurat	Secretary
Kathryn Slater-Carter	Treasurer
Virginia Chang Kiraly	Alternate to LAFCO

9. **Surfers Beach Restoration Pilot Project Update and CEQA Notice of Determination (Moren)**
Information only

10. **2023 General Manager's Draft Goals and Objectives (Pruett)**
Information only

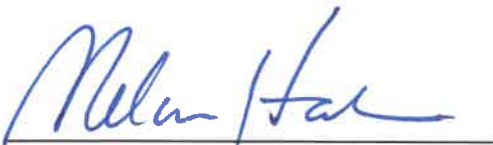
11. **Policy 3.2 Brown Act Compliance/Public Meetings/Hybrid (Pruett)**
Approve Resolution 23-02, approving Policy 3.2 as revised

(Chang Kiraly/Mattusch)
All in favor

G) Future Agenda Items

H) Adjourn – 2:36 PM

Approved at the February 15, 2023 Board Meeting



Melanie Hadden
Board Secretary



William Zemke
President