



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyring, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

February 20, 2019

6:30 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

A) Roll Call 6:38 PM Commissioners Brennan, Chang Kiraly, Larenas and Reyring present. Commissioner Mattusch absent.

B) 1.Public Comments/Questions - None

2. Commissioner Comments

- **Commissioner Reyring** - comments regarding the recent San Mateo County CSDA Chapter meeting she attended and found it beneficial; reported that Ric Lohman was elected as the LAFCo representative from this CSDA Chapter.
- **Commissioner Chang Kiraly** - congratulated Coastside resident Ric Lohman on being elected as the CSDA LAFCo representative.
- **Commissioner Larenas** - reported on his attendance at the recent SMC Climate Change Committee meeting; spoke at the recent County King Tide event.
- **Commissioner Brennan** - reported on the Board Retreat; productive meeting; looking forward to feedback from staff regarding goals and objectives. Thanked HMB Yacht Club.

C) Consent

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **Bills and Claims (Chan)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$417,324.31. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **Minutes – Special Meeting January 10, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of January 10, 2019.
3. **Minutes – Special Meeting January 16, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of January 16, 2019.
4. **Minutes – Regular Meeting January 16, 2019 (Gehret)**
Recommendation: Approve Minutes of the Regular Meeting of January 16, 2019.
5. **Minutes – Special Meeting February 8, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of February 8, 2019.
6. **Authorized List of Signatures with San Mateo County Treasurer's Office; Adopt Resolution No.19-02 (Pyle)**
Recommendation: Approve list of Harbor District authorized signers for the San Mateo County Treasurer's Office and adopt Resolution No.19-02.
7. **Second Quarter – Fiscal Year 2019 (Q2-19) Investment Report (van Hoff)**
Information only.
8. **Second Quarter – Fiscal Year 2019 (Q2-19) Financial Report and Spending Authority (van Hoff)**
Information only.
9. **Monthly Capital Projects Update (Moren)**
Receive and file.

Motion (Chang Kiraly/Larenas) Approve Consent Items 1-9.

Ayes: Brennan, Chang Kiraly, Larenas, Reyring

Nays: None

Absent: Mattusch

Motion passed

D) Discussion

10. Computers, Electronic Communications, and Social Media Policy; Approve Policy 6.2.4; Adopt Resolution No.19-04 (van Hoff)

Motion: (Reyering/Brennan) Approve Policy 6.2.4 'Computers, Electronic Communications, and Social Media', adopt Resolution No.19-04; with the additional change to Section 4e. removing the word "personnel" to "General Manager or his/her designee."

Ayes: Brennan, Chang Kiraly, Larenas, Reyering

Nays: None

Absent: Mattusch

Motion passed

11. Approve and Adopt the "Updated" Salary Schedules from 2012 to Present per CalPERS Requirement; Resolution No.19-03 (Pyle)

Motion: (Chang Kiraly/Reyering) Approve and adopt the "updated" Salary Schedules from 2012 to present to meet the requirements of CalPERS and the California Code of Regulations Section 570.5 and Resolution No.19-03.

Ayes: Brennan, Chang Kiraly, Larenas, Reyering

Nays: None

Absent: Mattusch

Motion passed

12. Mid-Year Budget Review (van Hoff)

Information only

13. Oyster Point Yacht Club Lease Amendment Execution (Moren)

Motion: (Chang Kiraly/Reyering) Authorize the Interim General Manager to execute a negotiated lease amendment with Oyster Point Yacht Club (OPYC) which has been reviewed by District Counsel.

Ayes: Brennan, Chang Kiraly, Larenas, Reyering

Nays: None

Absent: Mattusch

Motion passed

E) Discussion/Action on Pulled Consent Items (if any)

F) Future Agenda Items

G) January Activity Reports: Interim General Manager/Operations, Administration

Information only.

H) Standing Committee Meeting Summary:

- Social Media/Public Outreach Committee

I) Adjournment 8:30 PM **Motion:** (Chang Kiraly/Reyering) Adjourn meeting.

Ayes: Brennan, Chang Kiraly, Larenas, Reyering

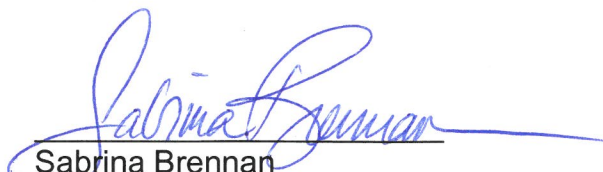
Nays: None

Absent: Mattusch

Motion passed



Debbie Gehret
Deputy Secretary



Sabrina Brennan
President