

**San Mateo County Harbor District**  
**Board of Harbor Commissioners**  
***Special Meeting Agenda***

**April 30, 2015**  
**3:00 p.m.**

**Granada Community Services District**  
**504 Avenue Alhambra, 3<sup>rd</sup> Floor**  
**El Granada, Ca. 94018**

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**A.) Roll Call**

**Commissioners**

Sabrina Brennan, President  
Tom Mattusch, Vice President  
Nicole David, Secretary  
Robert Bernardo, Commissioner  
Pietro Parravano, Commissioner

**Staff**

Scott A. Grindy, Acting General Manager &  
Treasurer  
Debra Galarza, Director of Finance  
Debbie Nixon, Deputy Secretary

**B.) Public Comments/Questions -**

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at [www.smharbor.com](http://www.smharbor.com).

- 1    **TITLE:**                               **Discussion and Possible Action: Response to Letter from Civil Grand Jury**  
       **REPORT:**                             Grindy, Letter  
       **PROPOSED ACTION:**           Approve letter and direct General Manager to send response letter to Civil Grand Jury
- 2    **TITLE:**                               **FY15-16 Budget Workshop**  
       **REPORT:**                             Galarza, Attachments  
       **PROPOSED ACTION:**           Information Only
- 3    **TITLE:**                               **Discussion and Possible Action: Request for Proposals for Labor Advisor/Negotiator**  
       **REPORT:**                             Grindy, Attachments  
       **PROPOSED ACTION:**           To be determined
- 4    **TITLE:**                               **Progress Update on Hiring Replacement IT Consultant for Various Tasks, Including Urgent Needs Such as the Administrative Office Move**  
       **REPORT:**                             Grindy  
       **PROPOSED ACTION:**           Information Only
- 5    **TITLE:**                               **Discussion and Possible Action: Finance Committee Update**  
       **REPORT:**                             Brennan, Mattusch, Attachments  
       **PROPOSED ACTION:**           Approve Committee responsibilities and membership application
- 6    **TITLE:**                               **Discussion and Possible Action: Executive Search Committee Update, Search Process and Cost of Search To-Date**  
       **REPORT:**                             David, Mattusch  
       **PROPOSED ACTION:**           Information Only
- 7    **TITLE:**                               **Update on Forensic IT Audit: Schedule and Cost**  
       **REPORT:**                             Grindy  
       **PROPOSED ACTION:**           Information Only

## **C.) Adjournment**

The next scheduled meeting will be held on May 6, 2015 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay at 6:30 p.m.

*Special Agenda Posted As Required:*  
 April 29th at 11:45 a.m.

  
 Debbie Nixon, Deputy Secretary