



Board of Harbor Commissioners

Sabrina Brennan, President
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Nancy Reyerling, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**July 17, 2019
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

All Harbor District Commission regular meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

- A) Roll Call**
- B) New Hire Update/Introduction**
- C) 1. Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

3. Committee Updates

- Climate Change Resilience – July 11, 2019
- Finance – No recent meeting
- Governance and Policy – July 11, 2019
- Oyster Point Liaison – No recent meeting
- Social Media/Public Outreach – No recent meeting
- Tsunami Preparedness – No recent meeting
- Wildlife Protection – June 18, 2019

D) Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(van Hoff\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$702,930.93. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **[Minutes – Special Meeting June 19, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of June 19, 2019.
3. **[Minutes – Regular Meeting June 19, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of June 19, 2019.
4. **[Investment Report \(van Hoff\)](#)**
Receive and file.
5. **[‘Holidays and Floating Holidays’; Approve Amendment to Policy 6.5.2 \(van Hoff\)](#)**
Recommendation: Approve amendment to Policy 6.5.2 Holidays and Floating Holidays.
6. **[Publicly Available Salary Schedules & Special Compensation \(van Hoff\)](#)**
Recommendation: Review and approve salary schedules.
7. **[Approve Proposed Name Change for the San Mateo County Harbor District Climate Change Resilience Committee \(Moren\)](#)**
Recommendation: Approve the proposed Standing Committee name change from “San Mateo County Harbor District Climate Change Resilience Committee” to “San Mateo County Harbor District Climate Crisis Committee.”
8. **[Monthly Capital Projects Update \(Moren\)](#)**
Receive and file.

9. **Security Services at Oyster Point Marina; Approve Month-to-Month Extension with Coleman Security Industries (van Hoff)**

Recommendation: Authorize the Interim General Manager to extend security services with Coleman Security Industries on a month-to-month basis, not to exceed \$9,000 per month.

E) Discussion

10. **Habitat Restoration Discussion; Bill Henry, Groundswell Ecology (Moren)**

Information only.

11. **Big Wave Risk Assessment Group (BWRAG) 2019 Half Moon Bay Training Summit (Moren)**

Recommendation: Authorize the Interim General Manager to enter into agreement with BWRAG for a not-to-exceed amount of \$44,700.

12. **'San Mateo County Harbor District Code of Ethics and Values', Approve Amended Policy 1.1.1 (van Hoff)**

Recommendation: Approve amendments to Policy 1.1.1 'San Mateo County Harbor District Code of Ethics and Values' (including any proposed revisions, if applicable).

13. **Anti-Harassment, Anti-Retaliation and Nondiscrimination Policy; Required Sexual Harassment Training (van Hoff)**

Recommendation: Discuss process to update policies and steps to comply with legally required sexual harassment training.

F) Discussion/Action on Pulled Consent Items (if any)

G) Future Agenda Items

H) June Activity Reports: Interim General Manager/Operations; Administration

Information only

I) Adjourn

The next regular meeting will be held on August 21, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
July 12, 2019 at 4:00 PM


Debbie Gehret
Deputy Secretary