



## San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

### **REGULAR MEETING MINUTES**

**December 20, 2017  
6:30 PM**

San Mateo County Harbor District  
Conference Room  
504 Avenue Alhambra, 2<sup>nd</sup> Floor  
El Granada, CA 94018

**A.) Roll Call** 6:45 PM— All Commissioners present.

#### **B.) 1. Public Comments/Questions**

- Mary Larenas – asked to move Item 13 after Item 7.
- Lisa Fernandez – supportive of moving up Item 13.
- Harvey Rarback – comments regarding the future Mavericks event.
- Ashley Gray – asked to move up Item 13.
- Kris Lannin Liang – supportive up moving up Item 13.

#### **2. Commissioner Comments**

- Commissioner Chang Kiraly – thanked staff and community for participation in the Lighted Boat Festival.
- Commissioner Larenas – comments regarding the current sexual harassment claim, the process and possible conflict of interest with counsel. Feels the process is flawed.
- Commissioner Brennan – comments regarding the Lighted Boat Festival and regarding the current sexual harassment claim. Feels the process is flawed, not independent and not a transparent process.
- Commissioner Larenas – asked to have Item 13 move up.

#### **C.) Consent Calendar**

**ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.**

Items 2, 4, 5 were pulled from the Consent Calendar.

1. **Bills and Claims (Chan)**

Recommendation: Review Pre-Approved Bills and Claims in the amount of \$375,921.58. Pre-Approve Bills and Claims not to exceed up to \$350,000.

3. **Minutes - Special Meeting Minutes November 15, 2017 (Gehret)**

Recommendation: Approve Minutes of the Special Meeting of November 15, 2017.

6. **SMCHD Administration Building - Lease Renewal (Pyle)**

Recommendation: Authorize the General Manager to exercise the option to extend the lease for the SMCHD Administrative Offices, located at 504 Avenue Alhambra, 2<sup>nd</sup> Floor in El Granada, CA for a 12-month period beginning on June 1, 2018.

**Motion:** (Bernardo/Chang Kiraly) Approve Consent Items 1, 3 and 6.

**Ayes:** All in favor.

**Motion passed.**

## **D.) Discussion**

7. **Lost Fishing Gear Recovery Program; Presentation by the Half Moon Bay Seafood Marketing Association (McGrath)**

Receive presentation.

13. **Wildlife Protection: Request for Standing Committee (Larenas)**

Information only.

**Public Comment:**

- Marshall Dinowitz – representing the Sequoia Audubon Society. Supportive of new committee.
- Barbara Dye – supportive of committee as a member of the Audubon Society. Offers suggestions of signage.
- Barbara Kossy – supportive of committee and helping wildlife.
- Mary Larenas – supportive of new committee.
- Christine Corwin – representing Coastside Dog of San Mateo County. Looking forward to dog walkers working with group.

**Motion:** (Brennan/Larenas) Move to form a Wildlife Protection standing committee.

**Ayes:** All in favor.

**Motion passed.**

7:35 PM – Commissioner Chang Kiraly leaves the room.

7:40 PM – Commissioner Chang Kiraly returns.

8. **Pillar Point (Surfers Beach/KN) RV Lot: CDP Application and Restroom Facility (McGrath)**

**Public Comment:**

- Dave Olson – not supportive. Poor location. Feels the tenant should open the restrooms to the public.

**Motion:** (Bernardo/Chang Kiraly) Authorize staff to continue to work with the City of Half Moon Bay and KN Properties on site planning, grant funding and permit application for a restroom facility adjacent to Surfers Beach.

**Ayes:** Bernardo, Chang Kiraly, Mattusch

**Nays:** Brennan, Larenas

**Motion passed.**

8:15 PM - Commissioner Bernardo leaves the room.

8:20 PM - Commissioner Bernardo returns.

**9. Commercial Activity Permit Revisions (CAP): Blue Water Ventures and Princeton Waters (Pyle)**

**Public Comment:**

- Cynthia Kuhr – owner of Princeton Waters. Willing to answer any questions regarding her Airbnb business.

**Motion:** (Chang Kiraly/Bernardo) 1) Approve the 2018 term revisions of the Blue Water Ventures Commercial Activity Permit. 2) Approve a 3-month extension of Princeton Waters' 2017 CAP allowing it to remain under current terms through March 31, 2018.

**Ayes:** All in favor.

**Motion passed.**

**10. Proposed Scope and Name Change for the San Mateo County Harbor District Beach Replenishment Committee (Moren)**

**Motion:** (Bernardo/Brennan) Approve the proposed Scope and Committee Name Change from "Beach Replenishment Committee" to San Mateo County Harbor District Climate Change Resilience Committee."

**Ayes:** Bernardo, Brennan, Larenas

**Nays:** Chang Kiraly, Mattusch

**Motion passed.**

**11. Pillar Point Harbor Office Alteration Project (Moren)**

**Motion:** (Chang Kiraly/Bernardo) Authorize the General Manager to enter into an Agreement with John Matthews Architects (Consultant) to produce design and construction documents supporting alterations to the Pillar Point Harbor (PPH) Office improving staff security, ADA compliance, public access, workflow and efficiency of the building for an amount not-to-exceed \$31,000 and establish a contract contingency in the amount of 10% of the contract amount for unanticipated additional expenses associated with the contract and authorize the General Manager to issue change orders up to the contingency amount.

**Ayes:** All in favor.

**Motion passed.**

**12. Policy 3.2, Brown Act Compliance (McGrath)**

**Motion:** (Brennan/Chang Kiraly) Adopt Resolution No.17-21 and Policy 3.2; Brown Act Compliance.

**Ayes:** All in favor

**Motion passed.**

## E.) Commissioner Item

Item 13, Wildlife Protection; Request for Standing Committee, moved after Item 7.  
See above.

## F.) Discussion/Action on Pulled Consent Items (if any)

### 2. Minutes - Special Meeting August 16, 2017 (Gehret)

Commissioner Larenas – commented that he abstained from the vote in Closed Session – that it was not unanimous.

**Motion:** (Chang Kiraly/Bernardo) Approve Special Meeting Minutes of August 16, 2017.

**Ayes:** Bernardo, Chang Kiraly, Larenas, Mattusch

**Nays:** None

**Abstain:** Brennan

**Motion passed.**

### 4. Minutes - Regular Meeting November 15, 2017 (Gehret)

Commissioner Brennan – read emails from members of the public who felt their comments from November 15<sup>th</sup>, were not accurately reflected. Emails, and Commission Larenas' comments, attached to website as Distributed Materials.

**Motion:** (Chang Kiraly/Brennan) Approve Regular Meeting Minutes of November 15, 2017.

**Ayes:** All in favor.

**Motion passed.**

### 5. Emergency Oyster Point Marina Fuel Dock Electric Repairs Project; Termination of Emergency per Public Contract Code 22050 (Moren)

Commissioner Brennan commented regarding underground tank and the need for removal.

Receive and file.


## G.) November Activity Reports: General Manager, Administration, Operations

## H.) Adjournment: 9:26 PM

**Motion:** (Chang Kiraly/Bernardo) Adjourn meeting.

**All in favor.**

  
Debbie Gehret  
Deputy Secretary

  
President