



## Board of Harbor Commissioners

Sabrina Brennan, President  
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Nancy Reyring, Secretary  
Tom Mattusch, Treasurer  
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager  
William Parkin, District Counsel

### San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

## **REGULAR MEETING AGENDA**

**March 20, 2019**  
**6:30 PM**

San Mateo County Harbor District  
Conference Room  
504 Avenue Alhambra, Ste. 200  
El Granada, CA 94018

**All Harbor District Commission regular meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.**

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

- A) Roll Call**
- B) Staff Recognition – Pillar Point Harbor Crew**
- C) 1. Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at [www.smharbor.com](http://www.smharbor.com).

### **2. Commissioner Comments**

Commissioners may make public statements limited to five (5) minutes.

## D) Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

### ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(van Hoff\)](#)**  
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$347,285.96. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **[Minutes – Special Meeting February 20, 2019 \(Gehret\)](#)**  
Recommendation: Approve Minutes of the Special Meeting of February 20, 2019.
3. **[Minutes – Regular Meeting February 20, 2019 \(Gehret\)](#)**  
Recommendation: Approve Minutes of the Regular Meeting of February 20, 2019.
4. **[Second Quarter – Fiscal Year 2019 \(Q2-19\) Rent Report \(van Hoff\)](#)**  
Information only.
5. **[Executive Search Services - General Manager \(van Hoff\)](#)**  
Recommendation: Authorize the Interim General Manager to execute a Professional Services Agreement for Executive Search Services with the highest ranked firm, CPS HR Consulting, for a fixed fee of \$23,800 plus reimbursement for out-of-pocket expenses estimated at \$8,000 for a total of \$31,800.
6. **[Monthly Capital Projects Update \(Pyle\)](#)**  
Receive and file.

## E) Discussion

7. **[Pillar Point Harbor H-Dock Replacement Project Update and Proposal to Combine this Project with the Adjacent Johnson Pier Terminus Reconfiguration Project; Presentations \(Pyle\)](#)**  
Recommendation: Receive update on the Pillar Point Harbor H-Dock Replacement Project and authorize the Interim General Manager to execute a Work Directive amendment with Moffatt & Nichol for an amount not-to-exceed \$1,318,000 to combine this project with the Johnson Pier Reconfiguration Project for design, engineering, permitting and construction management for both adjacent projects.

8. **Johnson Pier Pile Repairs; Presentation (Pyle)**  
Recommendation: Authorize the Interim General Manager to issue a Work Directive agreement with consultant Moffatt & Nichol for design, engineering, permitting and construction support for the sleeving of critical support pilings at Pillar Point Harbor's Johnson Pier Terminus Timber Platform for an amount not-to-exceed \$42,300.
9. **Pillar Point Harbor Fishing Pier; ADA Access Walkway and Adjacent Breakwater Rehabilitation Project; Presentation (Pyle)**  
Recommendation: Receive Pillar Point Harbor Fishing Pier Repair project update from consultant Moffatt & Nichol.
10. **"First Look" at Fiscal Year 2019/20 Preliminary Budget (van Hoff)**  
Recommendation: Receive report; provide direction to staff.
11. **Proposed Adjustment to Fines; Adopt Resolution No.19-06 (Pyle)**  
Recommendation: Approve the updated fine amounts for the four violations listed in this report and adopt Resolution No.19-06.
12. **Nomination to Special District Risk Management Authority (SDRMA) Board of Directors Election; Adopt Resolution No.19-05 (Moren)**  
Policy: The Commission may consider the nomination of a Commissioner or management employee to SDRMA election; adopt Resolution No.19-05.

## **F) Discussion/Action on Pulled Consent Items (if any)**

## **G) Future Agenda Items**

## **H) February Activity Reports: Interim General Manager/Operations, Administration** Information only.

## **I) Adjournment**

The next Regular Meeting will be held on April 17, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:  
March 15, 2019 at 4:00 PM

  
Debbie Gehret  
Deputy Secretary