

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

March 19, 2014  
6:00 p.m.

Municipal Services Building  
33 Arroyo Drive  
South San Francisco, Ca. 94080

## Roll Call

### Commissioners

Robert Bernardo, President  
Pietro Parravano, Vice President  
James Tucker, Treasurer & Secretary  
Sabrina Brennan, Commissioner  
William Holsinger, Commissioner

### Staff

Peter Grenell, General Manager  
x Debra Galarza, Director of Finance  
Marietta Harris, Human Resource Manager  
Scott A. Grindy, Harbor Master  
Jean Savaree, District Counsel

x-absent

## Open Session

- 1      TITLE:                      **Identification of District Real Property Negotiator**  
       REPORT:                      Bernardo  
       PROPOSED ACTION:        Designate District Real Property Negotiator Peter Grenell

Bernardo designated Grenell as the real property negotiator.

**Action:** Motion by Tucker, second by Holsinger to adjourn to closed session. The motion passed unanimously at 6:02 p.m.

Ayes:                      5  
Nays:                      0

## Closed Session

- 3 TITLE: **Conference with Real Property Negotiator Peter Grenell:  
Pursuant to Government Code Section 54956.8**  
PROPERTY: **Post Office Lot, Avenue Portola, Obispo Road, Coronado  
Street, El Granada, APN: 047-261-030**  
REPORT:  
NEGOTIATING  
PARTIES: San Mateo County Harbor District, Possible Buyers  
UNDER  
NEGOTIATION: Sale Price, Terms and Conditions for Sale of Property
- 2 TITLE: **Conference with Real Property Negotiator Peter Grenell:  
Pursuant to Government Code Section 54956.8**  
PROPERTY: **504 Alhambra Road, El Granada, APN # 047-204-120**  
REPORT:  
NEGOTIATING San Mateo County Harbor District, Marlborough Group LLC  
PARTIES:  
UNDER Price, Terms and Conditions for Purchase of Property  
NEGOTIATION:

**Action:** Motion by Tucker, second by Holsinger to adjourn to open session. The motion passed at 6:45 p.m.

## Open Session, Continued

**Action:** Motion by Tucker, second by Holsinger to add an urgency item to the agenda for 504 Alhambra Road, El Granada, APN #047-204-120. The motion passed.

Ayes: 5  
Nays: 0

## Urgency Item

- 11 TITLE: **Exclusive Right for David Worden to represent San  
Mateo County Harbor District (Buyer) for Purchase of  
Real Property: 504 Alhambra Road, El Granada, APN  
#047-204-120**  
REPORT: Tucker  
PROPOSED ACTION: Authorize General Manager to execute the agreement for  
David Worden to represent San Mateo County Harbor District  
(Buyer) for the purchase of real property: 504 Alhambra  
Road, El Granada, APN #047-204-120

**Action:** Motion by Tucker, second by Holsinger to authorize the General Manager to execute the agreement. The motion passed unanimously.

Ayes: 5  
Nays: 0

**Action:** Motion by Tucker, second by Holsinger to adjourn to closed session. The motion passed at 6:02 p.m.

Ayes: 4  
Nays: 1 (Brennan)

## **Closed Session, Continued**

- 4 TITLE: **Conference with Legal Counsel-Anticipated Litigation. Three Cases. California Government Code Section 54956.9(d)(2)**

**Action:** Adjourn to open session at 8:05 p.m.

## **Open Session, Continued**

There was no reportable action from closed session.

## **Public Comments/Questions –**

Leonard Woren  
Shaunn Cartwright

**Staff Recognition-** Grindy recognized Arington, Bankord and Smith from Pillar Point Harbor for saving a boat from sinking on March 15, 2014.

## Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 5      TITLE:                                    **Minutes of Meeting March 5, 2014**  
       REPORT:                                 Draft minutes  
       PROPOSED ACTION:                    Approval

**Action:** Motion by Tucker, second by Holsinger to approve the consent calendar. The motion passed.

Ayes:                4  
Nays:                1 (Brennan)

**Action:** Motion by Brennan, second by Tucker to amend the minutes to reverse items 13 and 14. The motion passed.

Ayes:                5  
Nays:                0

The Board decided to move items 8, 9 and 12 to this part of the agenda.

## Agenda Setting

Harbor Commissioners may suggest future agenda items.

The Board did not take up this item.

## Public Hearing

- 6 TITLE: **Public Hearing: Draft Preliminary Operating and Capital Budget for Fiscal Year 2014/15**
- A. Declare Hearing Open: President Bernardo  
B. Report of Notice Given: Grenell  
C. Staff Report and Recommendation: Draft Budget FY 2014/15  
D. Public Testimony:  
E. Harbor Commission Questions:  
F. Close Public Testimony: President Bernardo  
G. Commission Deliberation:  
H. Recommended Commission Action: To Be Determined

The Board did not take up this item.

## Continued Business

- 7 TITLE: **Minutes of Meeting February 19, 2014**  
REPORT: Draft minutes  
PROPOSED ACTION: Approval

The Board did not take up this item.

- 8 TITLE: **Consideration and Possible Action On Strategic Business Plan Preparation Proposal**  
REPORT: Grenell, Memo, Proposal from Lisa Wise Consulting Inc.  
PROPOSED ACTION: Approve proposal from Lisa Wise Consulting Inc. and direct General Manager to execute a contract with Lisa Wise Consulting Inc. in an amount not to exceed \$274,515.00

Henry Pontarelli with Lisa Wise Consulting presented his proposal on the Strategic Business Plan.

**Public Comment** - Shaunn Cartwright

**Action:** Motion by Tucker, second by Brennan to authorize the General Manager to execute a contract with Lisa Wise Consulting Inc. in an amount not to exceed \$274,515.00. The motion passed unanimously.

Ayes: 5  
Nays: 0

- 9 TITLE: **Reconsideration of Discontinuation of Harbor Commission Meeting Video Recording and Resumption of Meeting Video Recording**
- REPORT: Grenell, Memo
- PROPOSED ACTION: Reconsider discontinuation of Harbor Commission meeting video recording and have Pacifica Community Television (PCTV) resume video recording of Harbor Commission meetings

**Public Comment** – John Ullom, Nicole David, Leonard Woren, Shaunn Cartwright

**Action:** Motion by Tucker, second by Holsinger to resume video recording with Pacifica Community Television (PCTV). The motion passed unanimously.

Ayes: 5  
Nays: 0

**Action:** Motion by Brennan, second by Bernardo to extend the meeting past the 10:00 pm hard stop time. The motion failed.

Ayes: 2  
Nays: 3 (Holsinger, Parravano, Tucker)

## New Business

- 10 TITLE: **Commercial Activity Permit for Wind Over Water Kiteboarding, LLC**  
REPORT: Harris, Memo, Application  
PROPOSED ACTION: Approve Commercial Activity Permit for Wind Over Water Kiteboarding, LLC

The Board did not take up this item.

- 11 TITLE: **Auction Item for Sustainable San Mateo County Awards Ceremony**  
REPORT: Grenell, Memo  
PROPOSED ACTION: Approve an auction item in an amount not to exceed \$200.00 or an in-kind contribution

The Board did not take up this item.

- 12 TITLE: **Bills and Claims in the Amount of \$201,277.03**  
REPORT: Bills and Claims Detailed Summary  
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$201,277.03 to cover payment of Bills and Claims

**Action:** Motion by Tucker, second by Holsinger to approve the bills and claims. The motion passed.

Ayes: 4  
Nays: 1 (Brennan)

**Action:** Motion by Tucker, second by Parravano to adjourn the meeting. The motion passed at 9:59 pm.

## **Staff Reports: a) Administration and Finance**

**13 General Manager - Grenell**

The Board did not take up this item.

**14 Director of Finance – Galarza**

The Board did not take up this item.

**15 Human Resources Manager – Harris**

The Board did not take up this item.

## **b) Operations**

**16 Oyster Point Marina/Park and Pillar Point Harbor – Grindy**

The Board did not take up this item.

## **Continued Business, Continued**

<b>16a</b>	<b>TITLE:</b>	<b>Interview Possible Facilitator Candidate and Consideration and Possible Action to Select a Facilitator for Harbor Commission Communication</b>
	<b>REPORT:</b>	Grenell, Attachment
	<b>PROPOSED ACTION:</b>	To be determined

The Board did not take up this item.



## Board of Harbor Commissioners

17 A. Committee Reports

B. Commission Statements and Requests

**The Board of Harbor Commissioners may make public statements limited to 5 minutes.**

The Board did not take up this item.

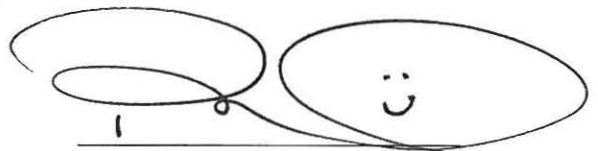
## Adjournment

**Action:** Motion by Tucker, second by Parravano to adjourn the meeting. The motion passed at 9:59 p.m.

The next scheduled meeting will be held on April 2, 2014 at Sea Crest School, Multi-Purpose Room, 901 Arnold Way, Half Moon Bay at 6:00 p.m.



Peter Grenell  
Acting Deputy Secretary



Robert Bernardo  
President