

Resolution 26-14
to
Adopt A Revised Conflict of Interest Code
of the
San Mateo County Harbor District

WHEREAS, the San Mateo County Harbor District (the District) adopted an amended Conflict of Interest Code (Code) as required by the Political Reform Act of 1974 on June 19, 1996; and

WHEREAS, California Government Code Section 87306.5 requires that the District reviews its Code every even-numbered year and revise if necessary; and

WHEREAS, Legal Counsel and staff have reviewed the current Code and have determined that the Code should be updated to reflect current standard language recommended by the Fair Political Practices Commission, the listing of the officers and employees who must disclose their economic interests on an annual basis should be updated and that the Disclosure Categories should be amended to tailor the requirements more closely to financial interests that could lead to a conflict of interest in the performance of staff duties on behalf of the District; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Harbor Commissioners for San Mateo County Harbor District hereby adopts the revised Conflict of Interest Code in the form attached hereto and presented to the Board of Harbor Commissioners.

BE IT FURTHER RESOLVED that the General Manager is directed to submit a copy of the revised Conflict of Interest Code to the Board of Supervisors of the County of San Mateo for its review and approval.

Approved this 1st day of October, 2014, at the regular meeting of the Board of Harbor Commissioners by recorded vote as follows:

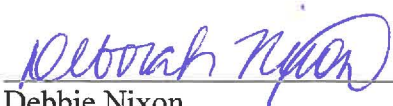
For: Bernardo, Brennan, Holsinger, Parravano, Tucker

Against: None


Absent: None

Attested

Board of Harbor Commissioners



Debbie Nixon
Deputy Secretary



Pietro Parravano
President

**San Mateo County Harbor District
Conflict of Interest Code**

2.20.010 General

The Political Reform Act of 1974 (Government Code Sections 81000 et seq.) requires state and local government agencies to adopt and promulgate a Conflict of Interest Code. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 California Code of Regulations Section 18730), which contains the terms of a standard Conflict of Interest Code and can be incorporated by reference in an agency's code. After public notice and hearing, it may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This Section 2.20.010, and Sections 2.20.20 and 2.20.40, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the San Mateo County Harbor District (the District).

Individuals holding designated positions shall file statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) The District will retain a copy of each statement and forward the originals to the San Mateo County Board of Supervisors, which shall be the filing officer.

2.20.20 Designated Positions

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Deputy Harbormaster	1, 2, 3, 4
Director of Finance	1, 2, 3, 4
Harbormaster	1, 2, 3, 4
Human Resources Manager	1, 2, 3, 4
Project Coordinator/Executive Assistant	1, 2, 3, 4
Consultant*	1, 2, 3, 4

* Consultants/ New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The General Manager may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.)

The following positions are NOT covered by the conflict-of-interest code because they must file a statement of economic interests pursuant to Government Code Section 87200 and, therefore, are listed for information purposes only:

Board of Commissioners
General Manager

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the determination whether a position is covered by Section 87200.

2.20.040 Disclosure Categories

1. Reportable interests in real property located in the District or within two miles of the District. (Form 700, Schedule B.)
2. Reportable income and business positions. (Form 700, Schedule C).
3. Reportable investments. (Form 700, Schedules A-1 and A-2).
4. Reportable gifts and travel gifts. (Form 700, Schedules D and E).