

**San Mateo County Harbor District
Board of Harbor Commissioners
*Special Meeting Minutes***

**July 14, 2015
6:30 p.m.**

**Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, CA 94019**

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

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A.) Roll Call

Commissioners

Tom Mattusch, President
Nicole David, Vice President
x Robert Bernardo, Secretary
x Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Staff

Glenn Lazof, Interim General Manager
Marcia Schnapp, Administrative Services
Manager

x - absent

B.) New Business

(1:18)

1 **TITLE:** **Approve Software Services Agreement with OpenGov, Inc. in the amount of \$4,000 Per Year for Up to a Three (3) Year Period, for use of OpenGov Web Platform for Increased Accessibility and Transparency of District Financial Information**

REPORT: Oral Report – Lazof, Presentation - OpenGov

PROPOSED ACTION: Approve

Public Comment:

Oppose

John Ullom (36:40)

Action: Motion by David, second by Brennan to approve software services agreement with OpenGov, Inc. in the amount of \$4,000 per year for up to a three (3) year period, for use of OpenGov web platform for increased accessibility and transparency of District financial information. The motion passed.

Ayes: Brennan, David, Mattusch

Absent: Bernardo, Parravano

(43:11)

- 2 TITLE: **Authorize Amendment to Agreement with Regional Government Services to (a) Keep the Agreement in Place for a Full Six Month Term Even After the District Appoints a Permanent General Manager; and (b) Authorize the President of the Board or a Permanent General Manager Employed by the District to Make Use of Additional RGS Staff, Within the Existing Not to Exceed Agreement Amount**
- REPORT: Oral Report, Handouts – Lazof
- PROPOSED ACTION: Approve

Public Comment:

Oppose

John Ullom

Action: Motion by David, second by Brennan to authorize amendment to agreement with Regional Government Services (RGS) to keep the agreement in place for a full six month term even after the District appoints a permanent General Manager. The motion passed.

Ayes: Brennan, David, Mattusch

Absent: Bernardo, Parravano

Action: Motion by David, second by Mattusch to authorize the General Manager employed by the District to make use of additional RGS staff, after review by the Board, within the existing not-to-exceed agreement amount of \$150,000. The motion passed.

Ayes: David, Mattusch

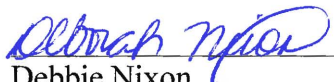
Nays: Brennan

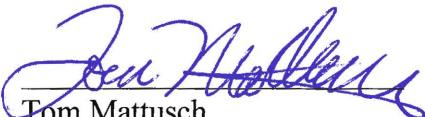
Absent: Bernardo, Parravano

Adjournment

The meeting adjourned at 7:40 P.M.

The next scheduled meeting will be held on July 15, 2015 at the Municipal Services Building, 333 Arroyo Drive, South San Francisco at 6:30 P.M..


Debbie Nixon
Deputy Secretary


Tom Mattusch
President