



San Mateo County Harbor District
Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

March 16, 2022

1:00 PM – 5:00 PM

San Mateo County Harbor District

A) Roll Call - 1:01 PM

All Commissioners Present

B) Public Comments/Questions

C) Consent

Motion: Approve All Consent Items 1 – 8

(Zemke/Chang Kiraly)

All in favor.

1. Bills and Claims (van Hoff)

Accept Pre-Approved Items in the amount of \$311,402.15 for February.

Approve \$500,000 in Pre-Approved Items for April 2022.

2. Minutes – Regular Meeting Minutes January 19, 2022 (Hadden)

Approve Minutes of the January 19, 2022 meeting.

3. Minutes – Regular Meeting Minutes February 16, 2022 (Hadden)

Approve Minutes of the February 16, 2022 meeting.

4. Monthly Capital Project Update (Moren)

Information only

5. Commercial Activity Permit for SeaCider, LLC (Pruett)

Approve a Commercial Activity Permit for SeaCider to operate on the District owned property located at the corner of Ave Portola and Obispo Rd, El Granada, CA, until December 31, 2022 and authorize the General Manager to execute the Commercial Activity Permit once all conditions have been met.

6. SMCHD Ord. Code 5.10.010: Commercial Activity Permits for Visiting Fishing Vessels (Pruett)

Approve Ordinance Code amendment Code 5.10.010 to remove the requirement for commercial fishing vessels to obtain a commercial activity permit to conduct commercial fishing operations, excluding wholesale buying or retail selling of fish.

7. SMCHD Ord. Code 3.10.160 Wharfage Fee/Amendment (Pruett)

Approve amendment to Ordinance Code 3.10.160 regarding collection of wharfage fee.

8. Proposed Trailer Bill Regarding Insufficient Educational Revenue Augmentation Fund (ERAF) Backfills – OPPOSE UNLESS AMENDED (van Hoff)

Staff recommends this Board call the members of the County's state delegation to communicate the importance of this issue and highlight the devastating fiscal impacts the DOF's proposal will have on the District and our local public services.

D) Discussion

9. Fiscal Year 2020/21 Audited Basic Financial Statements (van Hoff)

Information only

10. Event Permit: Half Moon Bay Triathlon (Zuroski/Pruett)

Motion: Approve an Athletic Event 4 Permit, without a fee waiver, to USA Productions, LLC to host a portion of the 2022 Half Moon Bay Triathlon on District owned property and authorize the General Manager to take the necessary steps to issue said permit in accordance with District Policy 5.4.1 and Board direction.

(Chang Kiraly/Zemke)

All in favor.

Note: The Half Moon Bay Triathlon date has been changed to Sunday, May 1, 2022.

11. Coastal Cruise, LLC Commercial Activity Permit

No action taken.

Bring back to a future Board Meeting with additional information.

12. Finance Committee Update (Chang Kiraly/Mattusch)

Presentation: "First Look" FY 2022-23 Operating Budget and Capital Improvement Project presented by Julie van Hoff – Director of Administrative Services.

Motion: Reschedule May 18, 2022 meeting to a date to be determined, to enable Commissioners to attend CSDA "Legislative Days" in Sacramento.

(Chang Kiraly/Mattusch)

All in favor.

13. Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e).

Adopt Resolution No. 22-09 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

(Chang Kiraly, Zemke)

All in favor.

E) Commissioner Comments

F) Future Agenda Items - None

G) February Activity Reports General Manager, Operations, Administration

H) Adjourn – 3:34 PM

All in favor.

Approved at the April 20, 2022 Board Meeting



Melanie Hadden
Deputy Secretary



Nancy Reyerling
Board President

