

**San Mateo County Harbor District  
Board of Harbor Commissioners  
1<sup>st</sup> Amended Meeting Agenda**

**May 20, 2015  
6:30 p.m.**

**Municipal Services Building  
33 Arroyo Drive  
South San Francisco, Ca. 94080**

All Harbor District Commission meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Chanel 26 and residents from Montara through Pescadero can tune into Comcast Chanel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

**A.) Roll Call**

**Commissioners**

Sabrina Brennan, President  
Tom Mattusch, Vice President  
Nicole David, Secretary  
Robert Bernardo, Commissioner  
Pietro Parravano, Commissioner

**Staff**

Glenn Lazof, Interim General Manager  
Debra Galarza, Director of Finance  
Marcia Schnapp, Interim Human Resource Manager  
Scott A. Grindy, Harbor Master & Treasurer  
Steven Miller, District Counsel  
Debbie Nixon, Deputy Secretary

**B.) Public Comments/Questions –**

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at [www.smharbor.com](http://www.smharbor.com).

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

## C.) Staff Recognition-

## D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1     **TITLE:**                             **Minutes of Meeting April 4, 2015**  
       **REPORT:**                         Draft minutes  
       **PROPOSED ACTION:**         Approval

## E.) New Business

- 2     **TITLE:**                             **Special Use Permit for 2015/2016 for “Titans of Mavericks”/”Mavericks Invitational” Surf Event**  
       **REPORT:**                         Lazof, Memo  
       **PROPOSED ACTION:**         Award Special Use Permit to Mavericks Invitational, Inc./Cartel Management for the 2015/2016 surf event
- 3     **TITLE:**                             **Add the Proceeds from the Sale of the Post Office Lot to the Committed Reserves for the District Office**  
       **REPORT:**                         Galarza, Memo, Resolution  
       **PROPOSED ACTION:**         Adopt Resolution 16-15 to approve addition of the proceeds from the sale of the Post Office Lot to the 1) Committed Reserves for the District Office in the amount of \$794,008.05; or 2) Unrestricted Reserves
- 4     **TITLE:**                             **Possible Action and Discussion: The Top Five Priorities**  
       **REPORT:**                         Lazof, Memo  
       **PROPOSED ACTION:**         Recommend Priorities:  
  1) Comprehensive response to Municipal Services Review  
  2) Resolving Potential Budget Deficits  
  3) Projects: Permitting for removal of Romeo Pier, West Trail, and Repair of Pillar Point Harbor Dock (11) Finger  
  4) Refinance of DBW Loan  
  5) Bait Shop Lease Process
- 5     **TITLE:**                             **Agenda Procedure**  
       **REPORT:**                         Lazof, Memo  
       **PROPOSED ACTION:**         Review and potential revisions of current procedures for placing items on meeting agendas

- 6    **TITLE:**                               **Commercial Activity Permit for California Canoe & Kayak Rate and Fee Structure**  
**REPORT:**                               Grindy, Memo  
**PROPOSED ACTION:**               Request to table item to a future meeting
  
- 7    **TITLE:**                               **Discussion of Use of Ketch Café Property**  
**REPORT:**                               Grindy/Lazof, Memo  
**PROPOSED ACTION:**               Information only
  
- 8    **TITLE:**                               **Discussion of Topics to be Included in Coastal Commission Presentation to District**  
**REPORT:**                               Lazof  
**PROPOSED ACTION:**               Provide direction to Interim General Manager for communication to Coastal Commission staff
  
- 9    **TITLE:**                               **Removal of four (4) Abandoned Watercraft at Pillar Point Harbor**  
**REPORT:**                               Grindy, Memo  
**PROPOSED ACTION:**               Approve removal of four abandoned watercrafts at Pillar Point Harbor

**F.) Staff Reports: a) Administration and Finance**

- 10    **Interim General Manager – Lazof**
- 11    **Director of Finance – Galarza**
- 12    **Interim Human Resources Manager – Schnapp**

**b) Operations**

- 13    **Oyster Point Marina/Park and Pillar Point Harbor – Grindy**

## **G.) Board of Harbor Commissioners**

14 A. Committee Reports

B. Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.
2. Any Commissioner wishing to place an item on a future agenda may make a motion to place such an item on a future agenda


## **H.) Closed Session**

15 TITLE: **CONFERENCE WITH LEGAL COUNSEL –  
ANTICIPATED LITIGATION  
California Government Code Section 54956.9(d)(2) and  
(d)(4) Two Cases**

## **I.) Adjournment**

The next scheduled meeting will be held on June 17, 2015 at the Municipal Services Building, 333 Arroyo Drive, South San Francisco at 6:30 p.m.

*1<sup>st</sup> Amended Agenda Posted As Required:*  
May 15th at 9:00 a.m.

  
Debbie Nixon  
Deputy Secretary