

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

May 21, 2014
6:00 p.m.

**Municipal Services Building
33 Arroyo Drive
South San Francisco, Ca. 94080**

All Harbor District Commission meetings are recorded and televised on PCT and replayed the following Friday at 6:00 a.m. and the following Saturday at 7:00 a.m. Copies can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

Roll Call

Commissioners

Robert Bernardo, President
Pietro Parravano, Vice President
James Tucker, Treasurer & Secretary
Sabrina Brennan, Commissioner
William Holsinger, Commissioner

Staff

Peter Grenell, General Manager
x Debra Galarza, Director of Finance
Marietta Harris, Human Resource Manager
Scott A. Grindy, Harbor Master
Jean Savaree, District Counsel
Debbie Nixon, Deputy Secretary

x-absent

Brennan arrived at 6:01 p.m.

Open Session

- 1 TITLE: **Identification of District Real Property Negotiator**
 REPORT: Bernardo
 PROPOSED ACTION: Designate District Real Property Negotiator Peter Grenell

Bernardo identified Grenell as the real property negotiator.

Action: Motion by Tucker, second by Parravano to adjourn to closed session. The motion passed unanimously at 6:01 p.m.

Ayes: 5

Closed Session

- 2 TITLE: **PUBLIC EMPLOYEE APPOINTMENT: Government Code Section 54957. Legal Counsel**
- 3 TITLE: **Conference with Real Property Negotiator Peter Grenell: Pursuant to Government Code Section 54956.8**
PROPERTY: **504 Alhambra Road, El Granada, APN # 047-204-120**
REPORT: **San Mateo County Harbor District, Marlborough Group LLC**
NEGOTIATING PARTIES: **Price, Terms and Conditions for Purchase of Property**
UNDER
NEGOTIATION:
- 4 TITLE: **Conference with Legal Counsel-Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code Section 54956.9 (d) (2) –One Case**
- 5 TITLE: **Public Employee Performance Evaluation, General Manager, pursuant to Government Code Section §54957.6**

Action: Motion by Holsinger, second by Tucker to adjourn to open session. The motion passed at 8:41p.m.

Ayes:

Open Session, Continued

Staff Recognition —Grindy recognized Pillar Point Harbor Deputy Harbor Master Madrigal and Assistant Harbor Master Draper for their efforts on a rescue on May 18, 2014. Grindy recognized Micaleff, Draper and Grenell for their assistance with Rock the Block.

New Business

- 6 **TITLE:** **Proclamation to Commend U.S. Coast Guard AIRSTA San Francisco**
 REPORT: Grindy, Proclamation
 PROPOSED ACTION: Approve Proclamation

Action: Motion by Holsinger, second by Parravano to approve the proclamation. The motion passed unanimously by a roll call vote.

Ayes: 5

- 7 **TITLE:** **Bills and Claims in the Amount of \$378,297.52**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$378,297.52 to cover payment of Bills and Claims

Action: Motion by Tucker, second by Holsinger to approve the bills and claims. The motion passed by a roll call vote.

Ayes: 4
Nays: 1 (Brennan)

- 8 **TITLE:** **Wage and Salary Classification Schedule for FY2014/15**
 REPORT: Harris, Wage and Salary Classification Schedule, Resolution
 PROPOSED ACTION: Adopt Resolution 16-14 to approve Wage and Salary Classification Schedule for FY2014/15

Action: Motion by Tucker, second by Parravano to adopt Resolution 16-14 to approve the Wage and Salary Classification Schedule for FY2014/15. The motion passed unanimously by a roll call vote.

Ayes: 5

Continued Business

- 9 **TITLE:** **District Rates and Fees Schedule for FY2014/15 for Oyster Point Marina/Park**
 REPORT: Galarza, Attachments, Resolution
 PROPOSED ACTION: Adopt Resolution 14-14 to adopt District Rates and Fees Schedule for FY2014-15 for Oyster Point Marina/Park

Action: Motion by Tucker, second by Holsinger to adopt Resolution 14-14 to adopt District Rates and Fees Schedule for FY2014/15 for Oyster Point Marina/Park. The motion passed by a roll call vote.

Ayes: 4
Abstain: 1 (Brennan)

- 10** TITLE: **District Rates and Fees Schedule for FY2014/15 for Pillar Point Harbor**
REPORT: Galarza, Staff Report, Attachments
PROPOSED ACTION: Adopt Resolution 15-14 to adopt District Rates and Fees Schedule for FY214-15 for Pillar Point Harbor

Parravano recused himself.

Action: Motion by Holsinger, second by Tucker to adopt Resolution 15-14 to adopt District Rates and Fees Schedule for FY214-15 for Pillar Point Harbor. The motion passed by a roll call vote.

Ayes: 3
Nays: 1 (Brennan)
Recusal: 1 (Parravano)

- 11** TITLE: **Wholesale Fish Handlers Leases: Update on Review of Lease Fees and Charges and Possible Next Steps**
REPORT: Grenell
PROPOSED ACTION: To be determined

Public Comment – McHenry, Marshall, Ullom

Action: Motion by Holsinger, second by Tucker that should any or all fish buyer off-loader tenants at the end of Johnson Pier, individually or collectively, request, in writing, renegotiations of the financial terms of the lease, that the item then go on the next Commission meeting agenda and for the purpose of responding regarding appointment of a negotiator. A request from one, two, or all three of those tenants is needed to respond rather than the District initiating the process. The motion passed by a roll call vote.

Ayes: 3
Nays: 1 (Brennan)
Recusal: 1 (Parravano)

New Business, Continued

- 12 TITLE: **Extension to General Manager's Employment Contract**
REPORT: Harbor Commission
PROPOSED ACTION: To be determined

This item was put over to the next meeting.

Public Hearing

- 13 TITLE: **Continuance of Hearing: Preliminary Operating and Capital Budget for Fiscal Year 2014/15**
- A. Declare Hearing Open: President Bernardo
B. Report of Notice Given: Grenell
C. Staff Report and Recommendation: Preliminary Budget FY 2014/15
D. Public Testimony:
E. Harbor Commission Questions:
F. Close Public Testimony: President Bernardo
G. Commission Deliberation:
H. Recommended Commission Action: To be determined

Bernardo declared the hearing open. Grenell stated notice had been given.

Public Comment – Ullom, Ratts

Action: Motion by Holsinger, second by Brennan to extend the meeting for public comment. The motion passed unanimously by a roll call vote.

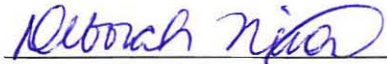
Ayes: 5

Public Comments/Questions - Ratts, Fitz

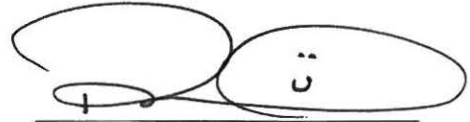
Adjournment

Action: Motion by Holsinger, second by Tucker to adjourn the meeting. The motion passed unanimously at 10:11 p.m.

The next scheduled meeting will be held on June 4, 2014 at Sea Crest School, 901 Arnold Way, Half Moon Bay at 6:00 p.m.



Debbie Nixon
Deputy Secretary



Robert Bernardo
President

The Board did not take up the items below.

Consent Calendar

- | | | |
|----|---------------------------------------|---|
| 14 | TITLE:
REPORT:
PROPOSED ACTION: | Minutes of Special Meeting April 16, 2014 – Budget Workshop
Draft minutes
Approval |
| 15 | TITLE:
REPORT:
PROPOSED ACTION: | Minutes of Special Meeting April 16, 2014
Draft minutes
Approval |
| 16 | TITLE:
REPORT:
PROPOSED ACTION: | Minutes of Meeting May 7, 2014
Draft minutes
Approval |

Staff Reports: a) Administration and Finance

- 17 **General Manager - Grenell**
- 18 **Director of Finance - Galarza**
- 19 **Human Resources Manager - Harris**

b) Operations

20 Oyster Point Marina/Park and Pillar Point Harbor – Grindy

Board of Harbor Commissioners

21 A. Committee Reports

B. Agenda Setting

C. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.