



Board of Harbor Commissioners

Virginia Chang Kiraly, President
Nancy Reyerling, Vice President
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Edmundo Larenas, Commissioner
John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

SPECIAL MEETING AGENDA

September 25, 2019

5:00 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

All Harbor District Commission regular meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 24 hours in advance.

A) Roll Call

B) Public Comment

C) Closed Session

1) TITLE: Public Employment
General Manager

2) TITLE: Conference with Legal Counsel - Existing Litigation Pursuant to Government Code §54956.9(d)(1)
McHenry Fisheries, Inc (dba Pillar Point Seafoods) v. San Mateo County Harbor District; Morning Star Fisheries LLC v. San Mateo County Harbor District

3) TITLE: Conference with Legal Counsel - Anticipated Litigation
Significant exposure to litigation pursuant to Government Code §54956. 9(d)(2) and (d)(3) (one potential case).

D) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of

public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

3. Committee Updates

Standing Committees

- Climate Change Resilience – September 12 (meeting cancelled)
- Finance – No recent meeting
- Governance and Policy – August 21, September 12
- Oyster Point Liaison – No recent meeting
- Social Media/Public Outreach – August 19
- Wildlife Protection – No recent meeting

Ad Hoc Committees

- General Counsel Search– New
- General Manager Search – September 4, 9&10
- Strategic Plan -No recent meeting
- Office Design – (upcoming) September 30

E) Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims \(van Hoff\)](#)

Recommendation: Review Pre-Approved Bills and Claims in the amount of \$313,544.13. Pre-Approve \$500,000 in Bills and Claims until next meeting.

2. [Minutes – Special Meeting August 21, 2019 \(Gehret\)](#)

Recommendation: Approve Minutes of the Special Meeting of August 21, 2019.

3. [Minutes – Regular Meeting August 21, 2019 \(Gehret\)](#)

Recommendation: Approve Minutes of the Regular Meeting of August 21, 2019.

4. **Minutes – Special Meeting September 18, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of September 18, 2019.
5. **Minutes – Regular Meeting September 18, 2019 (Gehret)**
Recommendation: Approve Minutes of the Regular Meeting of September 18, 2019.
6. **Minutes – Special Meeting September 19, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of September 19, 2019.
7. **Fourth Quarter 2018/19 Financial Report (van Hoff)**
Information only.
8. **Fourth Quarter – Fiscal Year 2019 (Q4-19) Rent Report (van Hoff)**
Information only.
9. **Authorized List of Signatures with the San Mateo County Treasurer’s Office and California State Treasurer’s Office; Adopt Resolutions No. 19-12 and No. 19-13 (van Hoff)**
Recommendation: Approve list of Harbor District authorized signers for the San Mateo County Treasurer’s Office and adopt Resolution No.19-12; Approve list of Harbor District authorized signers for the California State Treasurer’s Office and adopt Resolution No.19-13.
10. **Special District Risk Management Authority Amendment to Health Benefit Program Memorandum of Understanding; Adopt Resolution 19-11 (van Hoff)**
Recommendation: Adopt Resolution No.19-11 approving the form of and authorizing the execution of a Memorandum of Understanding (MOU) and authorizing continued participation in the Special District Risk Management Authority’s (SDRMA) Health Benefit Program.

F) Discussion

11. **Approve Addition of One Deputy Harbormaster Position (van Hoff)**
Recommendation: Approve addition of one Deputy Harbormaster (DHM) position.
12. **Emergency Repair to the Pillar Point Harbor Launch Ramp Drain and Area Surrounding Filtration System; per Public Contract Code 22050 (Moren)**
Recommendation: Authorize the Interim General Manager to enter into an agreement with Andreini Bros. Inc. for an amount not to exceed \$42,761 to conduct emergency repairs to the Pillar Point Harbor (PPH) launch ramp drain and area surround the filtration system, pursuant to the California Public Contract Code (PCC) Section 22050.

13. Grant Identification and Writing Consulting Services (Moren)

Recommendation: Authorize the Interim General Manager to execute a Professional Services Agreement (PSA) for Grant Identification and Writing Consulting Services with California Consulting Inc. on an hourly basis consistent with attached proposal for an amount not to exceed \$50,000.

14. Appointments of Secretary and Committees

E) Discussion/Action on Pulled Consent Items (if any)

F) Future Agenda Items

G) Adjourn

The next regular meeting will be held on October 16, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required by:
September 24, 2019 at 5:00 PM


Debbie Gehret
Deputy Secretary