

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

November 19, 2014

6:00 p.m.

All Harbor District Commission meetings are recorded and televised on PCT and replayed the following Friday at 6:00 a.m. and the following Saturday at 7:00 a.m. Copies can also be purchased from PCT and mailed for \$18.

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**Municipal Services Building
33 Arroyo Drive
South San Francisco, Ca. 94080**

Roll Call

Commissioners

Pietro Parravano, President
James Tucker, Vice President
William Holsinger, Treasurer &
Secretary
Sabrina Brennan, Commissioner
Robert Bernardo, Commissioner

Staff

Peter Grenell, General Manager
x Debra Galarza, Director of Finance
x Marietta Harris, Human Resource Manager
Scott A. Grindy, Acting General Manager
Charles White – Acting Harbor Master – OPM
John Draper – Acting Harbor Master - PPH
Debbie Nixon, Deputy Secretary
Steven Miller, District Counsel

x-absent

Brennan joined the meeting at 6:06 p.m.
Bernardo joined the meeting at 6:12 p.m.

Public Comments/Questions – None.

Staff Recognition – None.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of Meeting November 5, 2014**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

Action: Motion by Tucker, second by Holsinger to approve the minutes. The motion passed.

Ayes: Holsinger, Parravano, Tucker
Absent: Bernardo, Brennan

Continued Business

- 2 **TITLE:** **United States Army Corps of Engineers Surfer's Beach
Project Payment Pursuant to Adjustment of In-Kind
Contribution**
 REPORT: Grenell, Memo, Attachment, Resolution
 PROPOSED ACTION: Adopt Resolution 35-14 to amend FY2014/15 budget and
approve payment to USACE in an amount not to exceed
\$89,316.00

Action: Motion by Tucker, second by Holsinger to adopt Resolution 35-14 to amend FY2014/15 budget and approve payment to USACE in an amount not to exceed \$89,316. The motion passed.

Ayes: Holsinger, Parravano, Tucker
Absent: Bernardo, Brennan

New Business

- 3 **TITLE:** **Bills and Claims in the Amount of \$101,693.68**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in
the amount of \$101,693.68 to cover payment of Bills and
Claims

Action: Motion by Holsinger, second by Tucker to approve the bills and claims.

Ayes: Holsinger, Parravano, Tucker
Absent: Bernardo, Brennan

Staff Reports: a) Administration and Finance

4 General Manager - Grenell

Grenell presented his report.

5 Acting General Manager- Grindy

Grindy presented his report.

6 Director of Finance- Galarza

Grenell presented Galarza's report.

7 Human Resources Manager – Harris

Grenell presented Harris' report.

b) Operations

8 Oyster Point Marina/Park – White

White presented his report.

9 Pillar Point Harbor – Draper

Draper presented his report.

Board of Harbor Commissioners

10 A. Committee Reports

None.

B. Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

None.

2. Any Commissioner wishing to place an item on a future agenda may make a motion to place such an item on a future agenda

Action: Motion by Holsinger, second by Tucker to agendaize an item on the next agenda to have an informational item regarding the unauthorized electrical use at Johnson Pier. The motion passed.

Ayes: Holsinger, Parravano, Tucker
Nays: Brennan
Absent: Bernardo

Action: Motion by Brennan to agendaize an item on the next agenda to discuss hiring an executive search firm for the General Manager position. The motion failed due to lack of a second.

Action: Motion by Brennan to agendaize an item on the next agenda to reinstate the January 7, 2015 Board of Harbor Commissioners meeting. The motion failed due to lack of a second.

- 11** TITLE: **Identification of District Real Property Negotiator**
REPORT: Parravano
PROPOSED ACTION: Designate District Real Property Negotiator Peter Grenell and Jan Gray

Parravano designated Grenell, Gray and LaVey as the Real Property Negotiators.

PUBLIC COMMENT – Fran Pollard, Dan Haggerty

Action: Motion by Tucker, second by Holsinger to adjourn to closed session. The motion passed at 6:20 p.m.

Closed Session

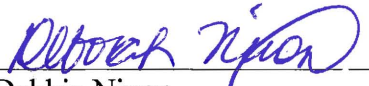
- 12** TITLE: **Conference with Real Property Negotiator Peter Grenell: Pursuant to Government Code Section 54956.8**
- PROPERTY: **“Post Office Lot”, El Granada, San Mateo County, APN #**
REPORT: **047-261-030**
NEGOTIATING PARTIES: San Mateo County Harbor District, Coastside Fire Protection District, Global Quality Foods, Inc.
UNDER
NEGOTIATION: Price, Terms and Conditions for Sale or Purchase of Property

No reportable action from closed session.

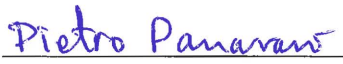
Adjournment

Action: Motion by Tucker, second by Bernardo to adjourn the meeting. The motion passed at 7:12 p.m.

The next scheduled meeting will be held on December 3, 2014 at the Sea Crest School, 901 Arnold Way, Half Moon Bay at 6:00 p.m.



Debbie Nixon
Deputy Secretary



Pietro Parravano
President